

Create and Manage Bill Reports in the Billing System

Learn how to log in, create new bill reports, and manage them effectively. This guide covers adding bills, filtering reports, and configuring email updates for your billing information.

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Logging In

This is the page for logging into your account to track bills for the current session.

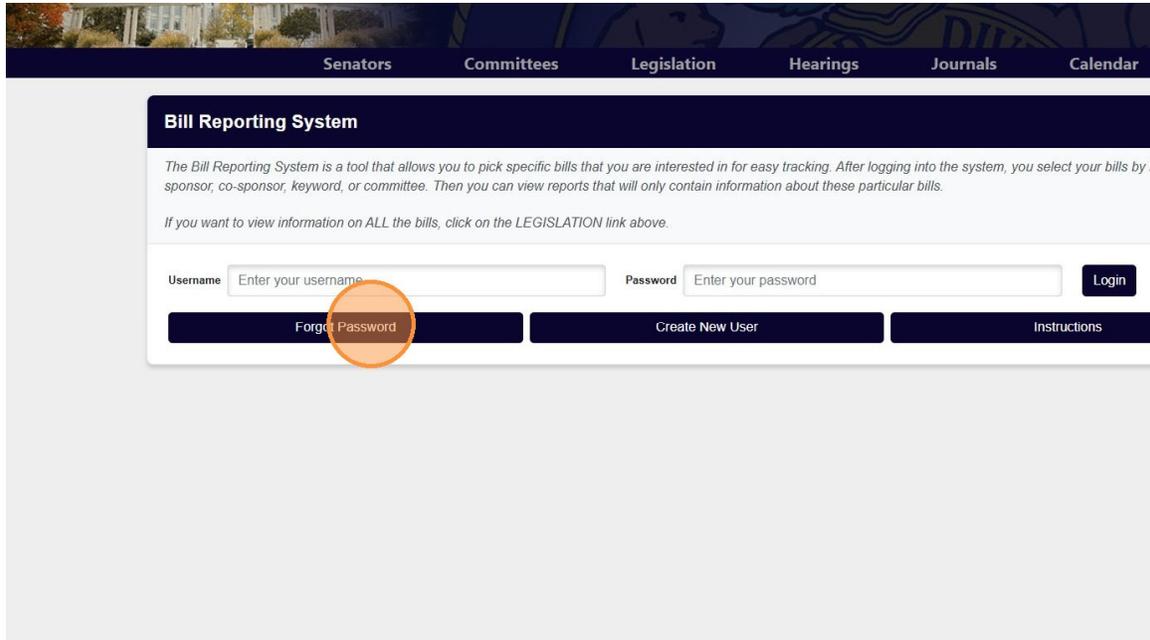
The screenshot shows the 'Bill Reporting System' login page. At the top, there is a dark blue header with the text 'Bill Reporting System'. Below this, a light gray box contains the following text: 'The Bill Reporting System is a tool that allows you to pick specific bills that you are interested in for easy tracking. After logging into the system, you select your bills by bill number, sponsor, co-sponsor, keyword, or committee. Then you can view reports that will only contain information about these particular bills.' Below this text is another line: 'If you want to view information on ALL the bills, click on the LEGISLATION link above.' The main login area features a 'Username' field with the placeholder 'Enter your username', a 'Password' field with the placeholder 'Enter your password', and a 'Login' button. Below these fields are three buttons: 'Forgot Password', 'Create New User', and 'Instructions'. At the bottom of the page, a dark blue footer contains the following links: 'Missouri Legislative Library', 'Missouri Statutes/Constitution Search', 'Missouri State Government', and 'Missouri House of Representatives'.

If you have an account already, enter your username and password and click "Login"

The screenshot shows the Missouri Senate website. The top navigation bar includes 'Senators', 'Committees', 'Legislation', 'Hearings', 'Journals', 'Calendar', 'Bill Search', and 'Legislator Lookup'. The main content area is divided into two columns. The left column is the 'Bill Reporting System' login page, which is identical to the one shown in the previous screenshot. The right column is the 'Senate Resources' section, which includes links for 'Session Schedule', 'Journals', 'Calendar', 'Rotunda Events', and 'More Resources'. Below these links is a 'Live Debate' section, a 'Floor Action' section, and a 'Legislator Lookup' section. At the bottom of the 'Senate Resources' section is a 'BILL SEARCH' box with the text 'Enter bill # or text' and a 'Submit' button. The footer of the page contains the following links: 'Missouri Legislative Library', 'Missouri Statutes/Constitution Search', 'Missouri State Government', 'Missouri House of Representatives', 'Emergency Alerts', and 'Employment Opportunities'.

Forgotten Password

If you have an account but have forgotten your password, click "Forgot Password"



Senators **Committees** **Legislation** **Hearings** **Journals** **Calendar**

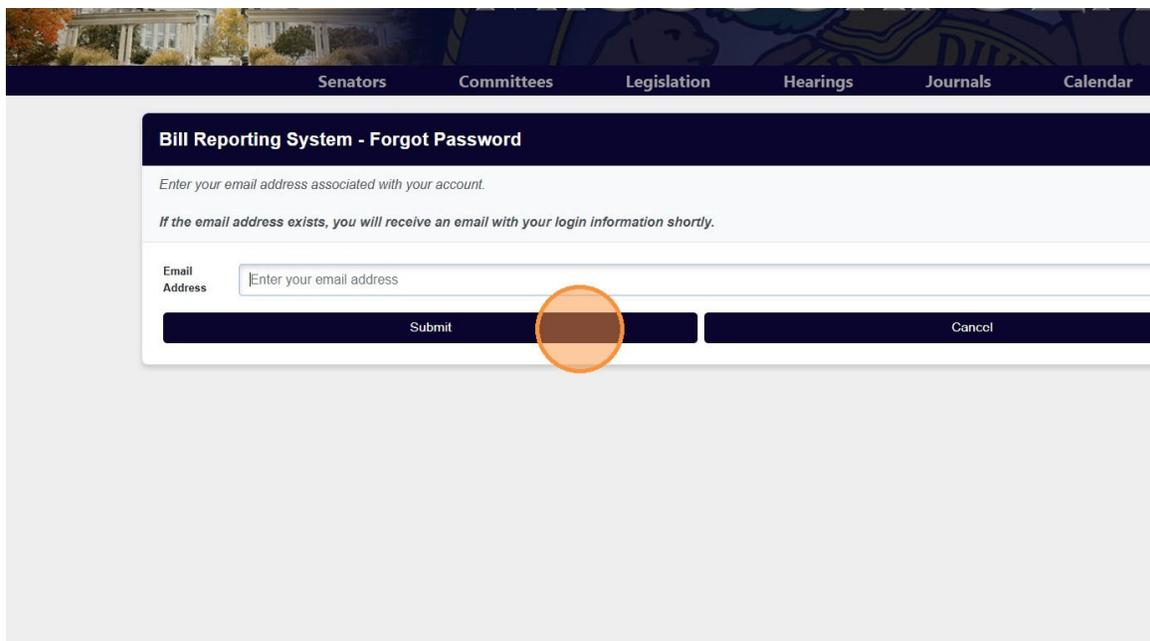
Bill Reporting System

The Bill Reporting System is a tool that allows you to pick specific bills that you are interested in for easy tracking. After logging into the system, you select your bills by sponsor, co-sponsor, keyword, or committee. Then you can view reports that will only contain information about these particular bills.

If you want to view information on ALL the bills, click on the LEGISLATION link above.

Username Password

Enter the email associated with your account and click submit.



Senators **Committees** **Legislation** **Hearings** **Journals** **Calendar**

Bill Reporting System - Forgot Password

Enter your email address associated with your account.

If the email address exists, you will receive an email with your login information shortly.

Email Address

If you have clicked "Forgot Password" by mistake, simply click "Cancel."

Bill Reporting System - Forgot Password

Email address associated with your account.

If an address exists, you will receive an email with your login information shortly.

Enter your email address

Submit Cancel

Senate

Session Sched

Journals

Calendar

Rotunda Even

More Resou

Live Debate

Floor Action

Legislator Lc

Enter bill #

e Library Missouri Statutes/Constitution Search Missouri State Government Missouri House of Representatives Emergency

Create a New User

If you do not have an account, click the "Create New User" button.

Senators Committees Legislation Hearings Journals Calendar

Bill Reporting System

The Bill Reporting System is a tool that allows you to pick specific bills that you are interested in for easy tracking. After logging into the system, you select your bills by bill number, sponsor, co-sponsor, keyword, or committee. Then you can view reports that will only contain information about these particular bills.

If you want to view information on ALL the bills, click on the LEGISLATION link above.

Username Enter your username Password Enter your password Login

Forgot Password Create New User Instructions

Enter all the information into the form, click the recaptcha, and click "Save" to create a new account. If any of the information is associated with a different account, you will receive an error saying so.

The screenshot shows the 'Bill Reporting System - Create New Account' form. At the top, there is a navigation bar with links for 'Senators', 'Committees', 'Legislation', 'Hearings', 'Journals', and 'Calendar'. The form itself has a dark blue header with the title 'Bill Reporting System - Create New Account'. Below the header, there are four input fields: 'Username:' (containing 'username'), 'Password:' (containing '*****'), 'Verify Password:' (containing '*****'), and 'Email Address:' (containing 'test@gmail.com'). Below these fields, there is a message 'reCAPTCHA is required.' and a reCAPTCHA widget with a green checkmark and the text 'I'm not a robot'. At the bottom of the form, there are three buttons: 'Save', 'Clear', and 'Back'. The 'Save' button is highlighted with an orange circle. At the very bottom of the page, there is a footer with links for 'Missouri Legislative Library', 'Missouri Statutes/Constitution Search', 'Missouri State Government', and 'Missouri House of Representatives'.

If you have entered information by mistake and would like to start over, simply click "Clear"

This screenshot is identical to the one above, showing the 'Bill Reporting System - Create New Account' form. However, in this version, the 'Clear' button at the bottom of the form is highlighted with an orange circle, indicating the action to take if the user wants to start over.

To go back to the login page, simply click "Back"

Committees Legislation Hearings Journals Calendar Bill Search Legislator Lookup

New Account

Password: Verify Password: Email Address:

reCAPTCHA is required.

I'm not a robot 

Clear Back

Senate Resources

Session Schedule Journals Calendar Rotunda Events More Resources

The Senate has adjourned and will convene at 4:00p.m., Monday, February 2, 2026.

Live Debate Floor Action Legislator Lookup

BILL SEARCH

Enter bill # or text

Missouri Statutes/Constitution Search Missouri State Government Missouri House of Representatives Emergency Alerts Employment

Once you have an account, you can start tracking bills!

Managing Reports

Start by clicking "New Report" to add a new report to track bills.

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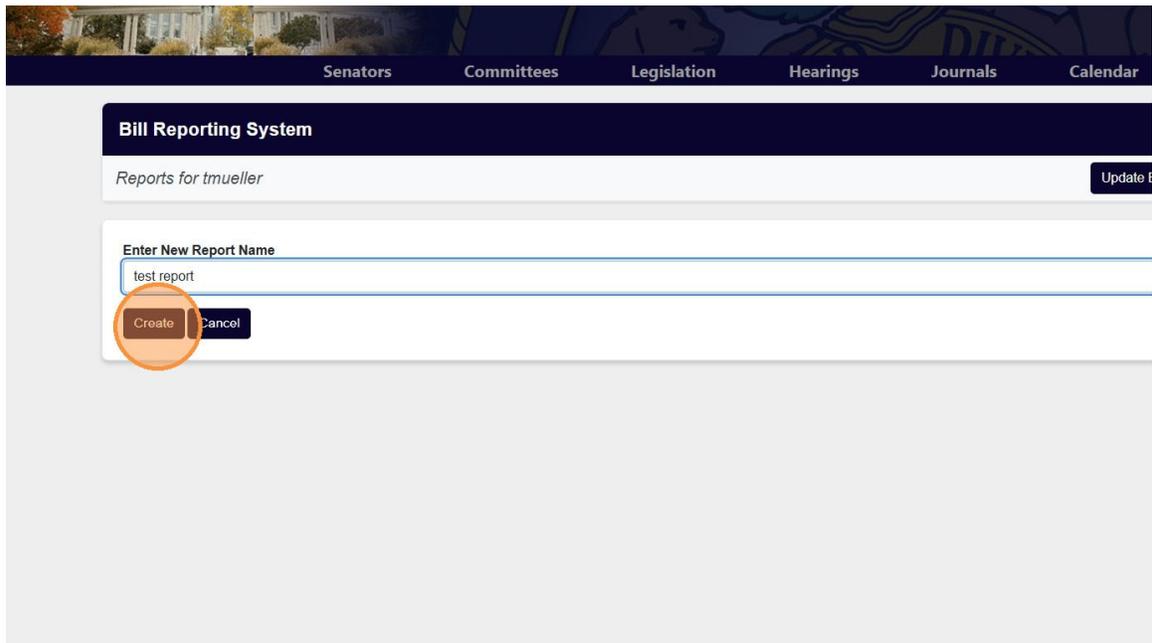
Senators Committees Legislation Hearings Journals Calendar Bill Search

Reporting System

tmueller [Update Email Info](#) [Logout](#)

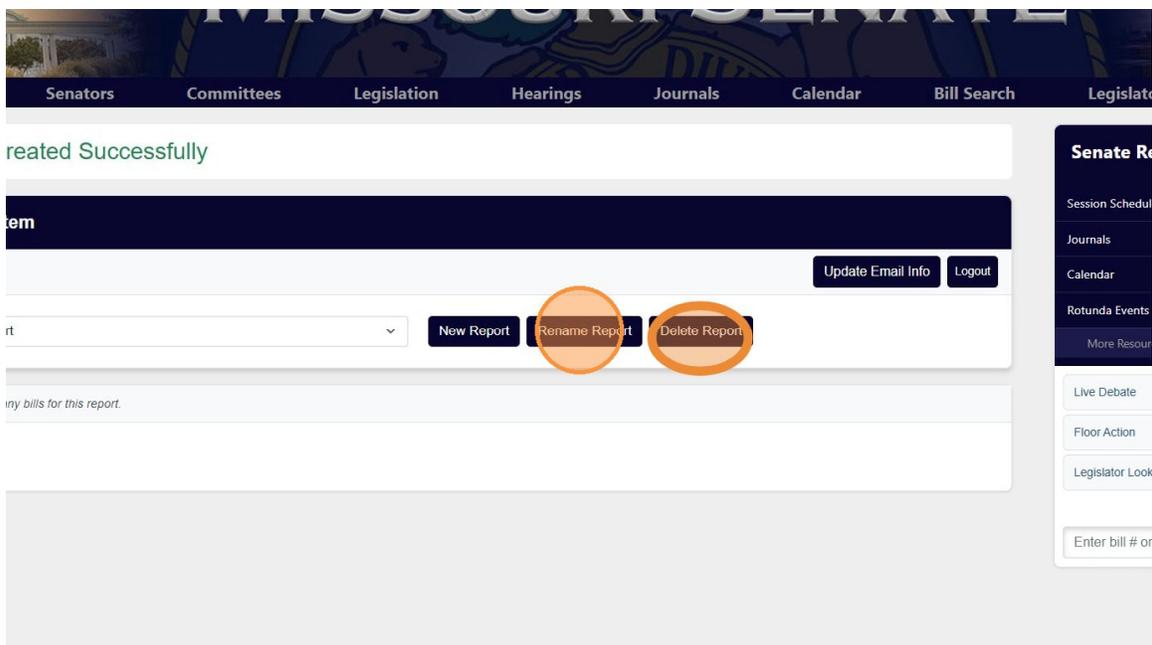
Report: [New Report](#)

Name your new report, and click "create"



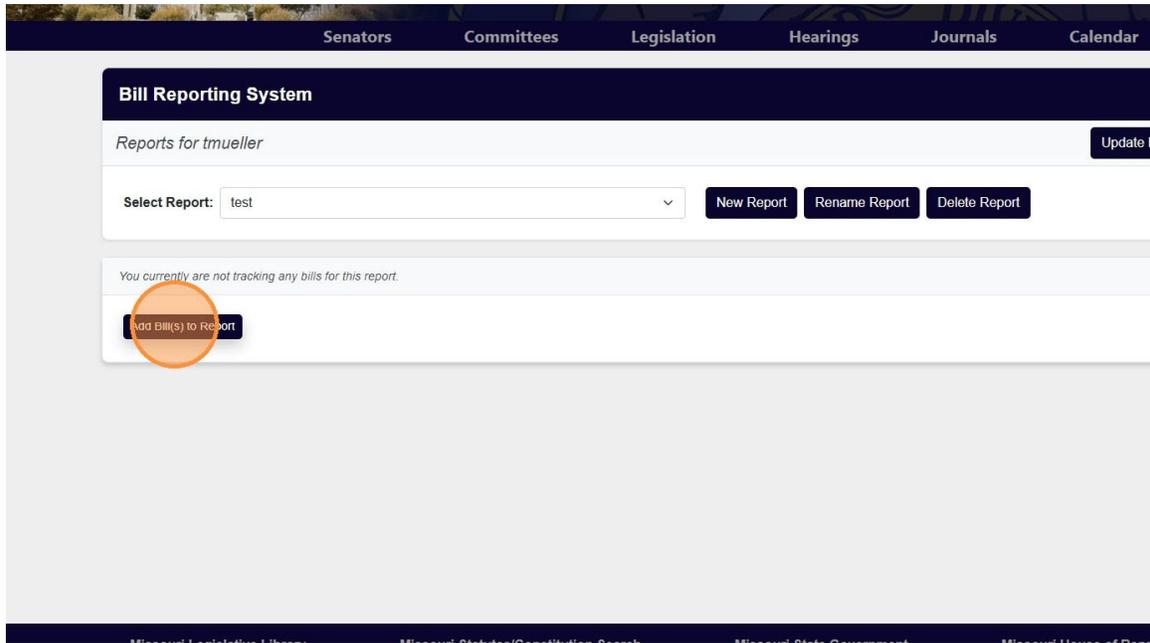
You can also click "cancel" to stop the creation of a new report.

Once a report is created, you can either rename the report or delete the report.



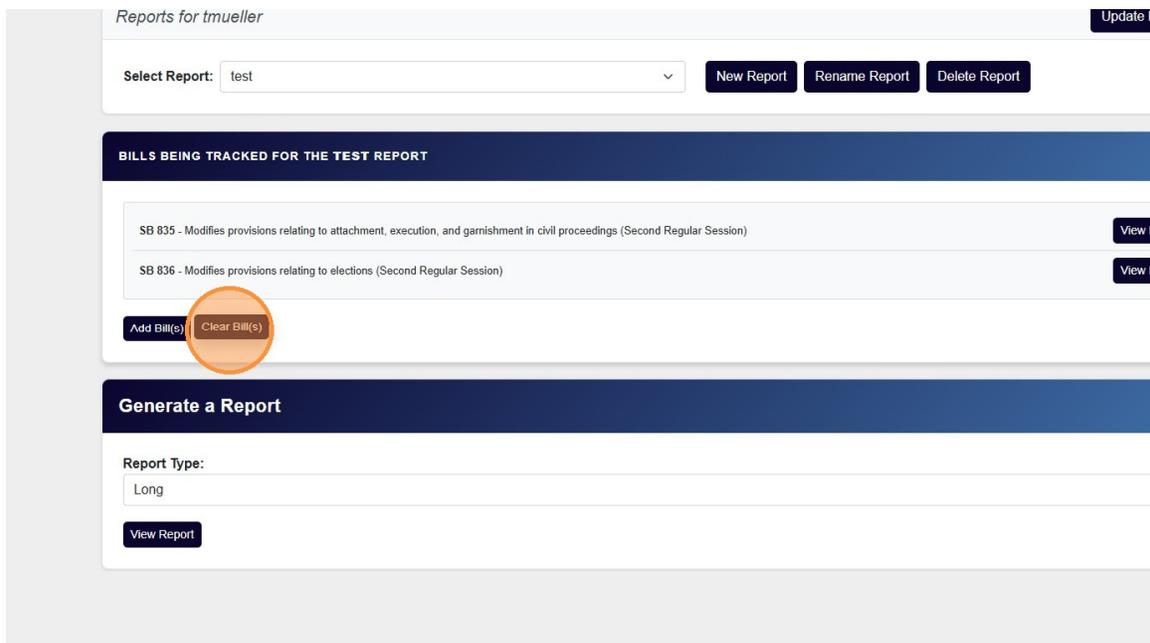
Managing Bills Being Tracked

Once a report is created you will have the option to add bills to track.



The screenshot shows the top navigation bar with links for Senators, Committees, Legislation, Hearings, Journals, and Calendar. Below this is the 'Bill Reporting System' header. Underneath, it says 'Reports for tmueller' with an 'Update' button. A 'Select Report:' dropdown menu is set to 'test', with buttons for 'New Report', 'Rename Report', and 'Delete Report'. A message states 'You currently are not tracking any bills for this report.' Below this message, the 'Add Bill(s) to Report' button is circled in orange.

If you already have bills being tracked, you will have the option to either add bills or clear all the bills from your list.



This screenshot shows the same interface as the previous one, but with a list of bills being tracked. The list is titled 'BILLS BEING TRACKED FOR THE TEST REPORT' and contains two entries: 'SB 835 - Modifies provisions relating to attachment, execution, and garnishment in civil proceedings (Second Regular Session)' and 'SB 836 - Modifies provisions relating to elections (Second Regular Session)'. Each entry has a 'View' button. Below the list, there are buttons for 'Add Bill(s)' and 'Clear Bill(s)', with the latter circled in orange. At the bottom, there is a 'Generate a Report' section with a 'Report Type:' dropdown set to 'Long' and a 'View Report' button.

Clicking "Add Bills" will take you to a page where you can select bills from a list. You also have the option of filtering the list down based on keywords, sponsored by, cosponsored by, committees, and all bills.

Bill Reporting System

Select the bills that you would like to track.

Bills by Bill Number

SELECT BILL(S) TO ADD TO YOUR TEST REPORT

Add Bill(s) to Report

SELECT BILL	BILL NUMBER	DESCRIPTION
<input type="checkbox"/>	SB 834	Establishes the Uniform Mortgage Modification Act
<input type="checkbox"/>	SB 835	Modifies provisions relating to attachment, execution, and garnishment in civil proceedings
<input type="checkbox"/>	SB 836	Modifies provisions relating to elections

Select the bills you want by checking the boxes next to the bill number.

Select the bills that you would like to track.

Bills by Bill Number

SELECT BILL(S) TO ADD TO YOUR TEST REPORT

Add Bill(s) to Report

SELECT BILL	BILL NUMBER	DESCRIPTION
<input type="checkbox"/>	SB 834	Establishes the Uniform Mortgage Modification Act
<input type="checkbox"/>	SB 835	Modifies provisions relating to attachment, execution, and garnishment in civil proceedings
<input type="checkbox"/>	SB 836	Modifies provisions relating to elections
<input type="checkbox"/>	SB 837	Requires all elections for local tax increases to be held at a general or primary election
<input type="checkbox"/>	SB 838	Modifies certain provisions relating to nuclear energy
<input type="checkbox"/>	SB 839	Moves school board elections to the November general election
<input type="checkbox"/>	SB 840	Creates provisions relating to cost-sharing under health benefit plans
<input type="checkbox"/>	SB 841	Modifies provisions relating to health care
<input type="checkbox"/>	SB 842	Establishes "Cindi's Law" requiring certain diagnostic tests for uterine cancer
<input type="checkbox"/>	SB 843	Modifies provisions relating to unpaid taxes and fees

Once you have selected the bills you want to add to your tracking list, click the "Add Bill(s) to Report" button.

Bill Reporting System

Select the bills that you would like to track.

Bills by Bill Number

SELECT BILL(S) TO ADD TO YOUR TEST REPORT

Add Bill(s) to Report

SELECT BILL	BILL NUMBER	DESCRIPTION
<input checked="" type="checkbox"/>	SB 834	Establishes the Uniform Mortgage Modification Act
<input checked="" type="checkbox"/>	SB 835	Modifies provisions relating to attachment, execution, and garnishment in civil proceedings
<input checked="" type="checkbox"/>	SB 836	Modifies provisions relating to elections
<input type="checkbox"/>	SB 837	Requires all elections for local tax increases to be held at a general or primary election
<input type="checkbox"/>	SB 838	Modifies certain provisions relating to nuclear energy
<input type="checkbox"/>	SB 839	Moves school board elections to the November general election
<input type="checkbox"/>	SB 840	Creates provisions relating to cost-sharing under health benefit plans
<input type="checkbox"/>	SB 841	Modifies provisions relating to health care

You can view your bills from this page by clicking "Bills Already Being Tracking for the "Report Name" Report".

Senators Committees Legislation Hearings Journals Calendar

Bill Reporting System

Select the bills that you would like to track.

Bills by Bill Number

BILLS ALREADY BEING TRACKED FOR THE TEST REPORT 3 Bills

SELECT BILL(S) TO ADD TO YOUR TEST REPORT

Add Bill(s) to Report

SELECT BILL	BILL NUMBER	DESCRIPTION
<input type="checkbox"/>	SB 837	Requires all elections for local tax increases to be held at a general or primary election
<input type="checkbox"/>	SB 838	Modifies certain provisions relating to nuclear energy
<input type="checkbox"/>	SB 839	Moves school board elections to the November general election
<input type="checkbox"/>	SB 840	Creates provisions relating to cost-sharing under health benefit plans

From Here you can View the bill or remove the bill from your list.

Bill Reporting System

Select the bills that you would like to track. Back Logout

Bills by Bill Number ▼

BILLS ALREADY BEING TRACKED FOR THE TEST REPORT 3 Bills ▼

SB 834 - Establishes the Uniform Mortgage Modification Act (Second Regular Session)	View Bill Remove Bill
SB 835 - Modifies provisions relating to attachment, execution, and garnishment in civil proceedings (Second Regular Session)	View Bill Remove Bill
SB 836 - Modifies provisions relating to elections (Second Regular Session)	View Bill Remove Bill

SELECT BILL(S) TO ADD TO YOUR TEST REPORT

Add Bill(s) to Report

SELECT BILL	BILL NUMBER	DESCRIPTION
<input type="checkbox"/>	SB 837	Requires all elections for local tax increases to be held at a general or primary election

Senate Resources

Back Logout

3 Bills ▼

n)	View Bill Remove Bill
il proceedings (Second Regular Session)	View Bill Remove Bill
	View Bill Remove Bill

reases to be held at a general or primary election

Senate Resources

- Session Schedule
- Journals
- Calendar
- Rotunda Events
- More Resources ▼

The Senate has adjourned and will convene at 4:00p.m., Monday, March 2, 2026.

Live Debate

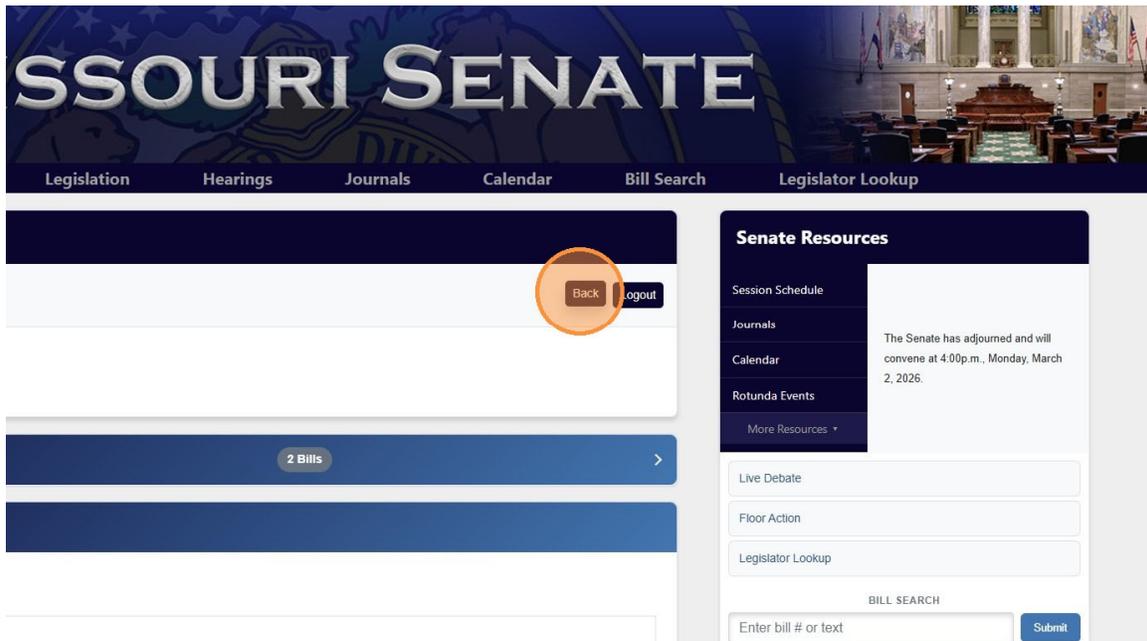
Floor Action

Legislator Lookup

BILL SEARCH

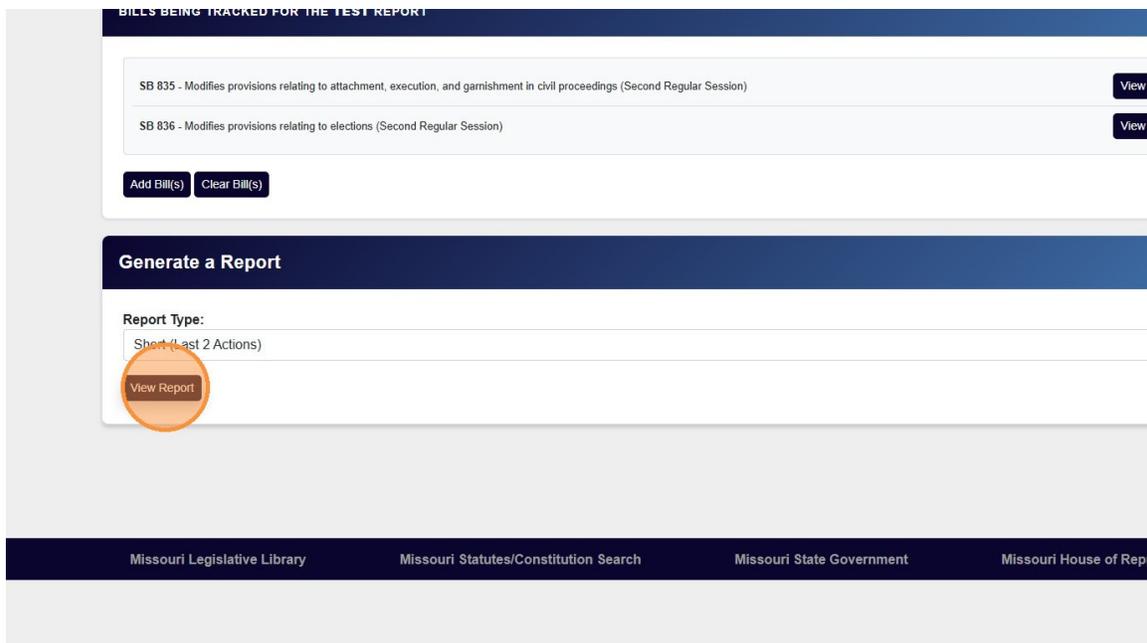
Enter bill # or text Submit

To go back to the main page, click the "back" button.



Generating Reports

If you have bills tracked in a report, you will have the option to generate three different reports based on those bills.



The three report options are "Short (Last 2 Actions)" which show the bills and their last two actions, "Short (All Actions)" which shows the bills with all their actions, and "Long" which shows all the bills with their actions and summaries.

BILLS BEING TRACKED FOR THE TEST REPORT

SB 835 - Modifies provisions relating to attachment, execution, and garnishment in civil proceedings (Second Regular Session) [View Bill](#)

SB 836 - Modifies provisions relating to elections (Second Regular Session) [View Bill](#)

[Add Bill\(s\)](#) [Clear Bill\(s\)](#)

Generate a Report

Report Type:

Short (All Actions)

[View Report](#)

Missouri Legislative Library Missouri Statutes/Constitution Search Missouri State Government Missouri House of Representatives

Updating Email Preferences

From this page, you can also update your email and email preferences.

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Legislation Hearings Journals Calendar Bill Search Legislator Lookup

[Update Email Info](#) [Logout](#)

[New Report](#) [Rename Report](#) [Delete Report](#)

Senate Resources

Session Schedule

Journals

Calendar

Rotunda Events

[More Resources](#)

Live Debate

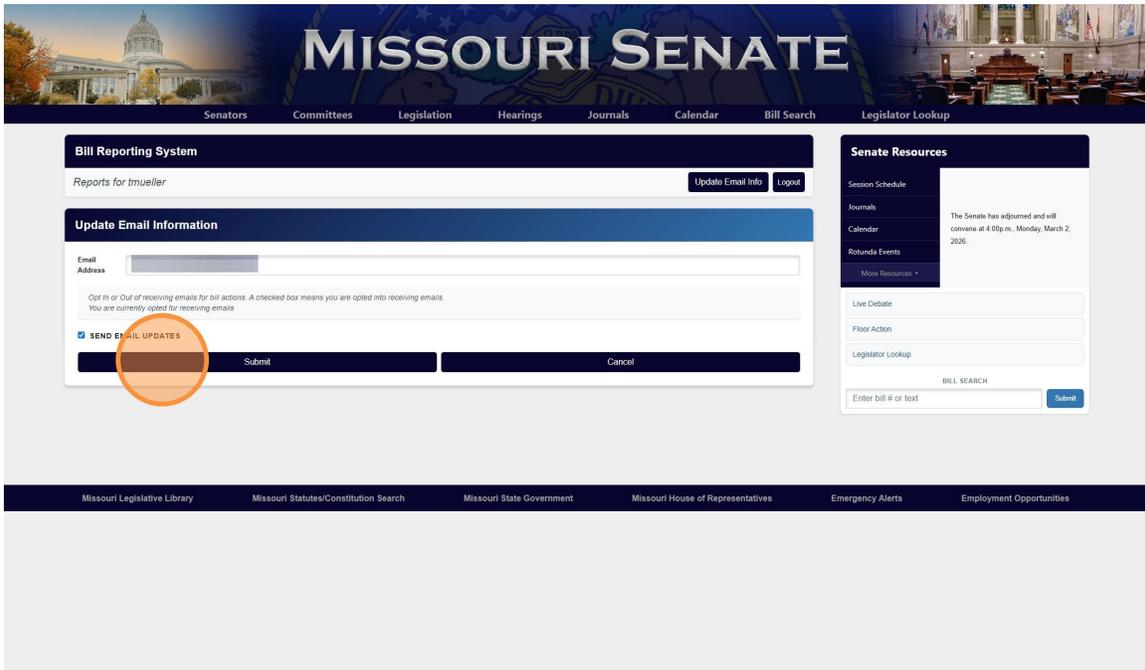
Floor Action

Legislator Lookup

BILL SEARCH

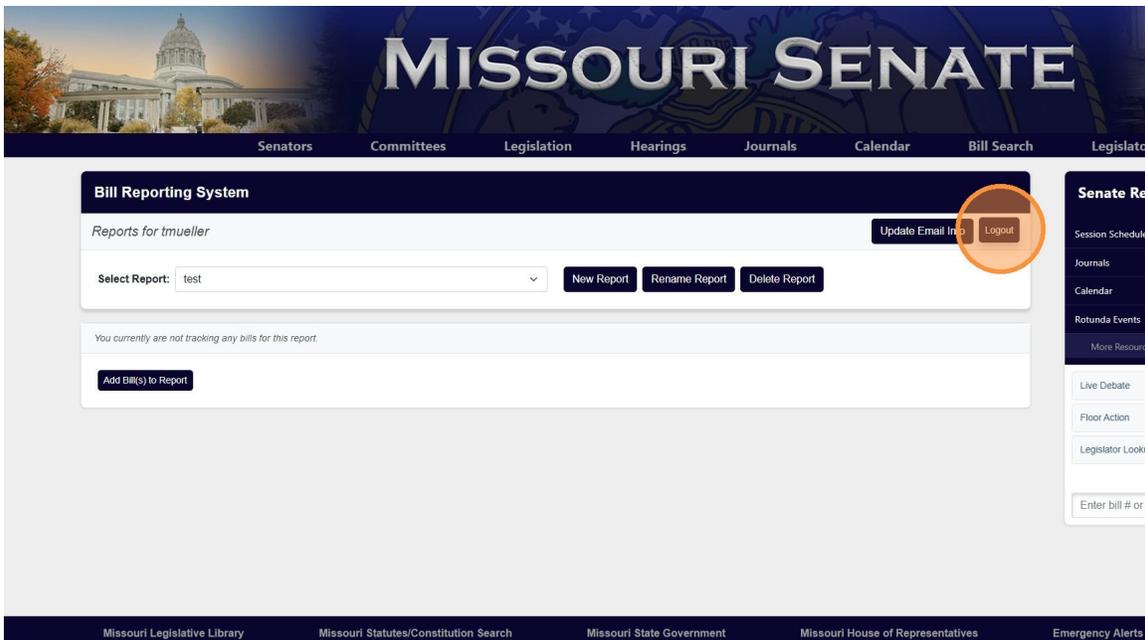
Enter bill # or text [Submit](#)

On the Update Email Information, you can update your email address and opt in/out of receiving email notifications on bills.



Logging Out

There are two ways to logout, on the main page or on the page to select bills to be tracked.



Bill Reporting System

Select the bills that you would like to track.

[Back](#) [Logout](#)

Bills by Bill Number ▼

SELECT BILL(S) TO ADD TO YOUR TEST REPORT

[Add Bill\(s\) to Report](#)

SELECT BILL	BILL NUMBER	DESCRIPTION
<input type="checkbox"/>	SB 834	Establishes the Uniform Mortgage Modification Act
<input type="checkbox"/>	SB 835	Modifies provisions relating to attachment, execution, and garnishment in civil proceedings
<input type="checkbox"/>	SB 836	Modifies provisions relating to elections
<input type="checkbox"/>	SB 837	Requires all elections for local tax increases to be held at a general or primary election
<input type="checkbox"/>	SB 838	Modifies provisions relating to elections