



MISSOURI SENATE

Security Specialist (Part-Time)

DEFINITION:

This is a highly professional position responsible for developing and coordinating security activities and protocols for the Missouri Senate. Position will provide expertise regarding security matters and work with senators and staff to develop processes to enhance security efforts for senators, staff, and those visiting the Missouri Senate. This is a part-time position during the legislative session (January to May).

DUTIES AND RESPONSIBILITIES:

Assists in senate security requests with Department of Public Safety's Capitol Police, Cole County Sheriff's Office, and the Highway Patrol.

Assists in threat and risk assessments and informs law enforcement officials of threats as necessary.

Assists in safety and security recommendations to secure the senate chamber, senate gallery, senate committee rooms and other senate spaces.

Assists in security training courses and materials for senators and staff.

Develops security protocols and processes for appropriate actions in cases of disruptive behavior including active shooter preparedness.

Assists the Senate Sergeant-at-Arms and doorkeepers with maintaining order during senate sessions and committee hearings.

Position will be armed and have investigative authority.

Reviews space plans for any future renovations for security purposes.

Ability to sit and stand for several hours at a time.

Ability to work as needed with minimal notice and extended hours.

Excellent written and verbal skills.

Performs other related work as assigned.

TRAINING AND EXPERIENCE:

Graduation from an accredited four-year college or university with a Bachelor's degree with ten years of progressively responsible experience in a law enforcement or military setting. Years of experience can be substituted for a Bachelor's degree. Candidate should be POST certified or have the ability to be certified and must pass background and other related checks and evaluations.

HOW TO APPLY:

Please submit application of employment <https://www.senate.mo.gov/SenateApplication.pdf>, letter of interest and resume to Cindy Winthorst, State Capitol Building, 201 W. Capitol Avenue, Room 434-B, Jefferson City, MO 65101 or cwinthorst@senate.mo.gov.

You may also apply at <https://mocareers.mo.gov/hiretrue/mo/senate/index.html>.