Senate Witness System User Guide

Missouri State Senate

The Missouri State Senate Witness Registration System allows users to register electronically for Senate Committees. This process allow you to register your contact information and intent (For, Against, Information) in relation to a bill being heard in committee.

Registering allows you to:

- Save all of your user information such as name, address, phone number, email, business and representation, eliminating the need to re-enter the information on paper in the hearing.
- Register to speak before a committee in just a few clicks.
- Filter and sort by committee name, and piece of legislation.
- Update user information, testimony and positions on filed witness registrations.

To get started, get your lobbyist ID (if you have one), and navigate your browser to http://senate.mo.gov/senatewitnesssystem/ Click on the 'New Users Click Here' button.

You will be prompted for your username (lobbyist ID if you have one) at this point. Enter it and continue.

If you do not have a Lobbyist ID, simply select New Users Click Here.

MISSOURI SENATE | Missouri General Assembly

SENATORS COMMITTEES LEGISLATION HEARINGS JOURNALS CALENDARS BILL SEARCH
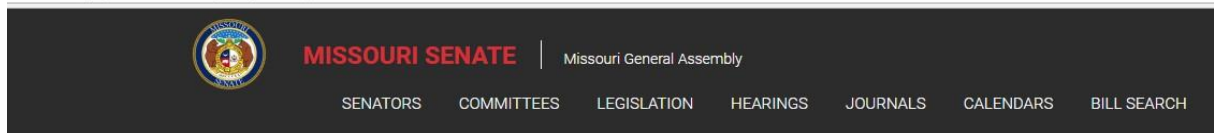
Lobbyist ID: ********

First Name:

Last Name:

Address:

City/State:
                    Missouri ▼

Zip:

Phone:

Question   Please choose a question ▼

Password Recovery Answer:

Username:

Password:

Email:

[Save]   [Clear]   [Back]

You'll see a typical account creation screen. Fill in the information – pay special attention to your secret question/answer in case you forget your password.
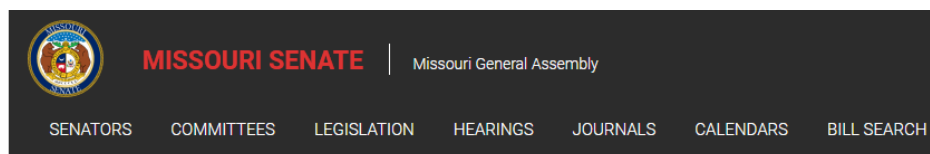
Once you have logged in you will be greeted by the screen below. The area in the bracket X denotes where your search results will be located. The area in bracket O is where your currently registered hearings are located. Click on edit contact info to change any personal information. Click on the committee you are interested in, from the drop down list then press 'Hearing Search'. You will see a listing of hearings scheduled for that committee from the current date forward. Click register if you wish to testify before that committee.

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Welcome, CISPROG

[Edit Contact Info]   [Logout]

Committee: Select name... ▼   [Hearings Search]

[X] Search above to locate hearings.

[O] You are not currently registered to testify before any committee.

Select a committee from the drop down and press 'Committee Search'. All future hearings for that committee will be shown. The bills being heard during the hearing will also show.

If intending to register, Click "Register" on the left of the result.

| | Committee: | Seniors, Families and Children | ▼ | Committee Search |

You are not currently registered to testify before any committee.

The following hearing(s) are scheduled for Seniors, Families and Children. Please click register if you wish to testify before the committee.

	ID	Day	Time	Location	Bills
Register	1412	01/10/2018	8:00 A.M.	Senate Lounge	SB 561, SB 563, SB 567

All bills being heard by the committee will be listed. Choose your stance on as many or as few as you like. Handouts need to be provided to the Committee chair and other members. Bring copies for all Committee members.

When you are done making your selections 'Save' at the bottom of the page.

Clicking Save will send your witness form to the committee Chair. This will return you to the main menu. As shown in picture 3 – You will now have items in bracket 'O' showing your position on each bill you have registered to testify. If you have made a mistake, or wish to change your position, press cancel on the left of your bill/position and reregister with your updated stance for the committee hearing.

Registration using this system must be completed at least one hour prior to the start time of the committee hearing.

Only those individuals who attend the hearing will be entered into the minutes as part of the official record.

You are registering to testify before the Health and Pensions Committee Committee.

Register your position on one or multiple agenda items for the hearing on 05/05/2021 at 1:00 pm; the meeting location is Senate Lounge . Indicate your position by clicking the appropriate checkbox. For Bill details, click on **Bill Info** to open a new tab to that bill's full information page... Including its full text / actions / amendments and summary. (You may need to allow "pop-ups" on this page for it to work).

All electronically submitted testimony must be received one hour prior to the start of the Hearing.

Reminder: Testimony submitted through this system will only be added to the hearing record for those individuals who testify in person.

Bill

SB 543   Select your position on this bill.   Bill Info
For: ☐   Against: ☐   Info: ☐

Entity you represent: [   ]   *100 characters only, will be truncated.
(leave blank if representing yourself)

This is not the area to state your position.

SB 550   Select your position on this bill.   Bill Info
For: ☐   Against: ☐   Info: ☐

Entity you represent: [   ]   *100 characters only, will be truncated.
(leave blank if representing yourself)

This is not the area to state your position.

| Save | Back | Logout |