

## Senate Witness Registration System Instructions

Click the [Senate Witness Registration System](#) link on either the Committee or Hearings pages.

If already registered, simply login.

If not registered, select the [New Users Click Here](#) link.

If a registered Lobbyist with the Ethics Commission, enter your Lobbyist ID.

If not a Lobbyist, select the [Not a Lobbyist](#) link.

Answer the question presented.

Fill in the form shown. All fields are required for a complete registration.

Select Save once done. Then select Back to return to Login page.

Now login with your User ID and Password.

Select desired Committee and select the search button.

Select Register on the desired Hearing.

Provide information related to bill you wish to submit testimony.

Select "For", "Against", or "Info".

If you are testifying on behalf of someone else, enter that information in the box.

Attach written testimony or additional materials using the [Choose File](#) link shown. (optional)

Select [Register](#).