

SENATE RESOLUTION NO. 1271

WHEREAS, the Administration Committee is required by law to establish the rates of pay each year, and

WHEREAS, such rates of pay are to be the same as those established under the policies of the Personnel Division of the Office of Administration for comparable duties after examination of the rates of pay then in effect, and

WHEREAS, the rates of pay established shall become effective in January.

NOW, THEREFORE, BE IT RESOLVED by the Committee on Administration that the number, classification and rates of pay authorized for employees of the Senate shall include one department director and seven division level directors to be compensated according to Office of Administration guidelines; and the following authorized employees at rates of pay within the ranges hereby established.

MONTHLY		
<u>NO.</u>	<u>CLASSIFICATION</u>	<u>SALARY RANGE</u>
5	Staff Attorney	\$4,042 - \$6,561
1	Research Analyst	\$3,432 - \$5,007
2	Assistant Director General Research	\$4,042 - \$6,561
4	Research Staff Secretary	\$2,868 - \$4,710
2	Budget Research Analyst II	\$3,432 - \$5,007
2	Budget Research Analyst III	\$4,071 - \$5,917
1	Assistant Director Budget Research	\$4,042 - \$6,561
1	Budget Staff Secretary	\$2,868 - \$4,710
1	Assistant Secretary of Senate	\$3,432 - \$5,950
1.5	Deputy Secretary of Senate	\$2,548 - \$3,565
1	Enrolling & Engrossing Supervisor	\$3,432 - \$5,556
3	Enrolling & Engrossing Clerk	\$2,548 - \$4,500
1	Legislative Clerk	\$2,000 - \$4,000
1	Billroom Supervisor	\$2,548 - \$3,565
1	Billroom Clerk	\$2,195 - \$3,500
1	Assistant Director - Communications	\$4,250 - \$6,888
4	Public Information Specialist I	\$2,548 - \$3,565
2	Resolution Writer	\$2,868 - \$4,071
1	Multimedia Specialist	\$2,250 - \$4,523
1	Photographer	\$2,868 - \$5,250
1	Administrative Assistant	\$3,432 - \$5,556
1	Accounting Specialist	\$2,970 - \$4,176
1	Human Resources Specialist	\$3,432 - \$5,556
6	Administrative/Office Support	\$3,432 - \$5,556
3	Computer Information Technologist II	\$3,000 - \$4,710
4	Computer Information Technology Specialist I	\$2,500 - \$5,917

3	Computer Information Technology Specialist II	\$4,200 - \$6,200
1	Computer Information Technology Specialist III	\$4,908 - \$6,888
1	Network/Communications Specialist	\$4,071 - \$6,500
2	Journal Production Clerks	\$2,548 - \$4,176
2	Mailroom/Print Shop Technician	\$2,548 - \$3,565
1	Mailroom Technician II	\$2,195 - \$3,015
1	Printing Services Technician III	\$2,389 - \$3,309
2	Printing Services Technician IV	\$2,679 - \$3,696
1	Library Administrator	\$3,696 - \$5,440
1	Library Clerk	\$2,465 - \$3,432
1	Maintenance Supervisor	\$2,868 - \$4,071
.5	Carpenter II	\$2,500 - \$3,500
2.5	Maintenance Worker II	\$2,679 - \$3,696
0.5	Sergeant-at-Arms (Elected)	\$2,679 - \$3,696
6	Assistant Doorkeeper	\$1,807 - \$2,338
0.5	Reading Clerk	\$1,713 - \$2,159
0.25	Chaplain	\$1,150 - \$2,542
0.5	Investigator	\$3,432 - \$5,007
0.5	Security Specialist	\$3,696 - \$5,440

BE IT FURTHER RESOLVED the Senate Administration Committee is authorized to establish a formula setting forth the maximum amount which may be expended by each Senator and each caucus for the employment of Administrative and Clerical Assistants. Each Senator plus the President Pro Tem and The Minority Leader on behalf of their caucus will be notified of the funds available, and shall thereafter certify to the Senate Administrator the names and addresses of Administrative and Clerical Assistants. The compensation paid to the Senators' and caucus administrative and clerical assistants shall be within the limits of the categories set forth hereinabove.

BE IT FURTHER RESOLVED the Senate Administrator, with the approval of the Senate Administration Committee, shall have the authority to cooperate and coordinate with the Chief Clerk of the House in the selection of employees, who shall be assigned to the garage, Joint Committee Staffs and the rotunda area, and who will be paid from the Joint House and Senate Contingent Fund, within the limits of the categories set out above.

BE IT FURTHER RESOLVED the Senate Administrator, on behalf of the Committee on Administration, has the authority to reduce, increase, combine or consolidate positions and salaries where necessary to meet changed conditions or circumstances which arise, and the Committee on Administration may enter into contracts with consultants, provided such consultant's contract fee does not exceed the salary for the comparable position, and such consultant shall count as an employee of the Senate.

BE IT FURTHER RESOLVED the Senate Administration Committee is authorized to adjust the foregoing pay ranges to reflect implementation of the state pay plan.