#### FIRST REGULAR SESSION

### [PERFECTED]

### SENATE COMMITTEE SUBSTITUTE FOR

# **SENATE BILL NO. 37**

### 95TH GENERAL ASSEMBLY

Reported from the Committee on General Laws, February 5, 2009, with recommendation that the Senate Committee Substitute do pass.

Senate Committee Substitute for Senate Bill No. 37, adopted February 24, 2009.

Taken up for Perfection February 24, 2009. Bill declared Perfected and Ordered Printed, as amended.

0516S.02P

TERRY L. SPIELER, Secretary.

## AN ACT

To repeal sections 600.011, 600.015, 600.017, 600.019, 600.021, 600.040, 600.042, 600.048, 600.086, 600.089, 600.090, and 600.096, RSMo, and to enact in lieu thereof thirteen new sections relating to the public defender system, with penalty provisions.

Be it enacted by the General Assembly of the State of Missouri, as follows:

Section A. Sections 600.011, 600.015, 600.017, 600.019, 600.021, 600.040,
600.042, 600.048, 600.086, 600.089, 600.090, and 600.096, RSMo, are repealed and
thirteen new sections enacted in lieu thereof, to be known as sections 600.011,
600.015, 600.017, 600.019, 600.021, 600.040, 600.042, 600.047, 600.048, 600.086,
600.089, 600.090, and 600.096, to read as follows:
600.011. The following words and phrases as used in this chapter have the

2 following meanings, unless the context otherwise requires:

3 (1) ["Assigned counsel" means private attorneys who are hired by the
4 state public defender director to handle the cases of eligible persons from time to
5 time on a case basis;

6 (2) "Chief deputy director" means the attorney appointed by the 7 commission to assist the state public defender director and to exercise the duties 8 and powers of the director in his absence or upon his resignation;

9 (3)] "Assistant public defender", a staff attorney within a 10 particular public defender office responsible for the handling of cases 11 of eligible persons; 12 (2) "Commission" [means], the public defender commission;

13 (3) "Contract counsel", private attorneys who are hired by the
14 state public defender director to handle cases of eligible persons, either
15 on a case-by-case or ongoing basis;

(4) "Defender(s)", includes both attorneys which serve as staff attorneys
in the state defender system and [assigned] contract counsel [who provide
defense services on a case basis], but does not include secretarial, investigative,
social service, or paraprofessional staff;

20 (5) "Deputy director", the attorney or attorneys appointed by the 21 commission to assist the state public defender director and to 22 temporarily exercise the duties and powers of the director in his or her 23 absence or upon his or her resignation, pending the commission's 24 appointment of a new director;

(6) "Deputy district defender", an attorney who assists the
district defender in the management and supervision of a public
defender district office and performs the duty of the district defender
in his or her absence;

29 (7) "Director" [means], the state public defender director;

30 [(6)] (8) "District defender", the managing attorney in charge of 31 a public defender district office;

(9) "Division director", an employee responsible for the
supervision and management of multiple district offices or areas of
statewide responsibility as assigned by the director, or both;

35 (10) "Eligible person" [means], a person who falls within the financial
36 rules for legal representation at public expense prescribed by section 600.086;

[(7)] (11) "State public defender system" [means], a system for providing
defense services to every jurisdiction within the state by means of a centrally
administered organization having a full-time staff.

600.015. 1. There is hereby created the "Public Defender Commission". The commission shall be composed of [seven] eight members, four  $\mathbf{2}$ of whom shall be lawyers, appointed by the governor with the advice and consent 3 of the senate. No more than four members shall be of the same political party. 4 At least one member shall be a person actively serving as an assistant  $\mathbf{5}$ public defender, as defined in section 600.011, with at least one year of 6 service as an assistant public defender. 7

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2. Upon the expiration of the terms of the persons who are members of the

9 commission on April 1, 1982, the term of office of each commissioner thereafter 10 appointed shall be six years from the time of his **or her** appointment and 11 qualification and until his **or her** successor shall qualify. Vacancies in the 12 commission shall be filled by the governor for the unexpired 13 term. Commissioners may succeed themselves.

3. The state public defender director shall, upon appointment, become an ex officio member of the commission without vote and shall participate in all meetings of the commission except during discussions relating to renewal of his **or her** term or to his removal from his office and such other matters as the commission may designate.

4. The commission shall meet on a regular basis and shall be presidedover by a chairperson elected by its members.

5. Commission members shall receive no salaries, but shall receive their actual and necessary expenses incurred in connection with the performance of their duties. A commission member, who serves as an assistant public defender, shall receive his or her regular salary for that position. No member serving in the assistant public defender position on the commission shall be subject to any adverse employment action for a vote taken, or comments made, during a commission meeting.

600.017. The commission shall have the following powers together with 2 all powers incident thereto or necessary for the performance thereof:

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(1) To select the director[,] and deputy directors [and public defenders];

4 (2) To draw up procedures, with the assistance of the director, for the 5 selection of [public] division directors, and district defenders[, assistant 6 public defenders, and deputy public defenders and staff assistants];

7 (3) Receive client complaints when not resolved by the [defender agency]
8 state public defender system, review office performance, and monitor the
9 performance of the director;

10 (4) Assist in insuring the independence of the state public defender 11 system by educating the public regarding constitutional requirements and the 12 function of the defenders;

(5) Remove the director or any deputy from office in the event that goodcause is shown;

(6) Review the budget request prepared by the director, provide advice on
the budget request before its submission, and provide support for the request
before the legislature;

18 (7) Approve the fee schedule for payment of assigned counsel;

(8) Determine matters affecting the compensation, vacations and
employment benefits of the state public defender director and the deputy
directors;

(9) Collect or enforce or contract for the collection and enforcement of liens
and judgments in accordance with the provisions of sections 600.011 to 600.048
and 600.086 to 600.096 and establish any rules needed for processing any such
liens and judgments; [and]

26(10) Establish maximum public defender caseload standards to 27ensure the system is adequately fulfilling the state's constitutional 28obligations to provide effective assistance of counsel and is complying 29with the rules of ethical and professional conduct applicable to 30 attorneys licensed to practice law in Missouri. In setting such caseload standards, the commission shall take into account national defender 31caseload standards, the particulars of local practice, the needs of the 32criminal justice system, and other factors the commission determines 33to be reasonably pertinent; and 34

35 (11) Make any rules needed for the administration of the state public
36 defender system.

600.019. 1. The "Office of State Public Defender" is hereby created and 2 established as an independent department of the judicial branch of state 3 government.

2. The commission shall appoint a director of the office of state public defender as head of the office. He **or she** shall qualify and be sworn into office by a judge of the supreme court. He **or she** shall be an attorney with substantial resperience in the representation of persons accused of crime[. He], shall have experience in administration of personnel, and shall be dedicated to the goals of providing quality legal representation for eligible persons and of improving the quality of defense services generally.

3. The director shall devote full time to the duties of his **or her** office and shall not otherwise engage in the practice of law. His **or her** term of office shall be four years and until the appointment and qualification of a successor. His **or her** term may be renewable at the discretion of the commission. He **or she** may be removed by the commission during his **or her** term in office for good cause shown after notice and hearing.

17 4. The salary of the director shall be set by the commission but shall not

18 exceed that of a circuit judge.

600.021. 1. The [commission] director shall employ persons to be [public] division directors, district and deputy district defenders [for a  $\mathbf{2}$ 3 term of four years. A public defender shall employ such persons to be assistant public defenders, deputy public defenders, investigators, and any other employees 4 as are necessary to discharge the function of the office, all of whom shall serve 5at the pleasure of the employing public defender. Circuit and regional public 6 defenders holding office on April 1, 1982, shall continue to hold such office until 7 8 the expiration of their terms under the direction of the director as otherwise described in this chapter. Public defenders may be appointed to serve additional 9 terms by the commission], assistant public defenders, investigators, 10 paralegals, and any other employees as are necessary to discharge the 11 12function of the public defender system, all of whom shall serve at the pleasure of the director. 13

2. [Public] **District** defenders, [assistant public] **deputy district** defenders, and [deputy] **assistant** public defenders shall be attorneys, licensed to practice law in this state, and shall not otherwise engage in the practice of law except as authorized by this chapter or by commission rule. [Public defenders,] Assistant public defenders and [deputy public defenders] **non-attorney staff** may be employed on a full- or part-time basis.

20 3. [The compensation of persons appointed under this section shall be 21 fixed by the commission.

4.] The commission may establish such local or regional offices as it deems necessary to properly carry out purposes of this chapter.

[5. The commission may appoint, on recommendation of the director, and fix the compensation of all other personnel necessary to the operation of the state public defender system.

6.] 4. The commission may authorize the director to contract with private attorneys to provide defense services in such areas of the state and on such terms as it deems appropriate.

600.040. 1. The city or county shall provide office space and utility services, other than telephone service, for the [circuit or regional] **district** public defender and his **or her** personnel. If there is more than one county in a [circuit or region] **district**, each county shall contribute, on the basis of population, its pro rata share of the costs of office space and utility services, other than telephone service. The state shall pay, within the limits of the appropriation 7 therefor, all other expenses and costs of the state public defender system
8 authorized under this chapter, including parking costs for public defender
9 system employees.

10 2. A complete budget for the state public defender system shall be 11 provided through an annual appropriation subject to approval by the governor 12 and the general assembly. The budget request for the state public defender 13 system shall be approved by the commission and submitted directly to the 14 governor and the general assembly by the director and shall not be subject to 15 diminution or alteration by the judicial department of state government.

3. Any person who is a public defender or employee of a public defender
shall be entitled to all benefits of the Missouri state employees' retirement system
as defined in sections 104.310 to 104.550, RSMo.

600.042. 1. The director shall:

(1) Direct and supervise the work of the deputy directors and other state
public defender office personnel appointed pursuant to this chapter; and he or
she and the [chief] deputy director or directors may participate in the trial and
appeal of criminal actions at the request of the defender, upon their own
discretion, or upon order of the commission;

7 (2) Fix the compensation of all personnel necessary to the
8 operation of the state public defender system, except that of the deputy
9 directors;

10(3) Submit to the commission, between August fifteenth and September fifteenth of each year, a report which shall include all pertinent data on the 11 operation of the state public defender system, the costs, projected needs, and 12recommendations for statutory changes. Prior to October fifteenth of each year, 13the commission shall submit such report along with such recommendations, 14comments, conclusions, or other pertinent information it chooses to make to the 15chief justice, the governor, and the general assembly. Such reports shall be a 1617public record, shall be maintained in the office of the state public defender, and shall be otherwise distributed as the commission shall direct; 18

[(3)] (4) With the approval of the commission, establish such divisions, facilities and offices and select such professional, technical and other personnel, including investigators, as he **or she** deems reasonably necessary for the efficient operation and discharge of the duties of the state public defender system under this chapter;

24 [(4)] (5) Administer and coordinate the operations of defender services

and be responsible for the overall supervision of all personnel, offices, divisions and facilities of the state public defender system, except that the director shall have no authority to direct or control the legal defense provided by a defender to any person served by the state public defender system other than to ensure that such defense meets ethical and constitutional obligations to provide effective assistance of counsel;

[(5)] (6) Develop programs and administer activities to achieve the
 purposes of this chapter;

[(6)] (7) Keep and maintain proper financial records with respect to the providing] **provision** of all public defender services for use in the calculating of direct and indirect costs of any or all aspects of the operation of the state public defender system;

[(7)] (8) Supervise the training of all public defenders, [assistant public
defenders, deputy public defenders] and other personnel and establish such
training courses as shall be appropriate;

40 [(8)] (9) With approval of the commission, promulgate necessary rules, 41 regulations and instructions consistent with this chapter defining the 42 organization of [his office] the state public defender system and the 43 responsibilities of [public] division directors, district defenders, [assistant 44 public] deputy district defenders, [deputy] assistant public defenders and 45 other personnel;

[(9)] (10) With the approval of the commission, apply for and accept on behalf of the public defender system any funds which may be offered or which may become available from government grants, private gifts, donations or bequests or from any other source. Such moneys shall be deposited in the [state general revenue] legal defense and defender fund created in section 600.090;

52 [(10)] (11) Contract for legal services with private attorneys [on a 53 case-by-case basis and with assigned counsel] as the commission deems necessary 54 considering the needs of the area, for fees approved and established by the 55 commission;

[(11)] (12) With the approval and on behalf of the commission, contract with private attorneys for the collection and enforcement of liens and other judgments owed to the state for services rendered by the state public defender system;

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(13) Ensure that public defender caseloads remain within the

maximum public defender caseload standards established by the 61 62commission. Where the number of eligible cases exceeds the maximum caseload standards, the director shall contract the excess cases to 63 private counsel to the extent funds are available to do so. If available 64funds are insufficient, the director shall notify the court that the public 65defender is unavailable. Persons determined to be eligible for public 66 defender services thereafter shall be placed on a waiting list for public 67 defender services under section 600.047. 68

69 2. No rule or portion of a rule promulgated under the authority of this
70 chapter shall become effective unless it has been promulgated pursuant to the
71 provisions of section 536.024, RSMo.

3. The director and defenders shall, within guidelines as established by the commission and as set forth in subsection 4 of this section, accept requests for legal services from eligible persons entitled to counsel under this chapter or otherwise so entitled under the constitution or laws of the United States or of the state of Missouri and provide such persons with legal services when, in the discretion of the director or the defenders, such provision of legal services is appropriate.

4. The director and defenders provide legal services to an eligible person:
(1) Who is detained or charged with a felony, including appeals from a
conviction in such a case;

(2) Who is detained or charged with a misdemeanor in which the
prosecuting attorney has requested a jail sentence and which will
probably result in confinement in the county jail upon conviction, including
appeals from a conviction in such a case;

86 (3) Who is detained or charged with a violation of probation or parole;

(4) Who has been taken into custody pursuant to section 632.489, RSMo,
including appeals from a determination that the person is a sexually violent
predator and petitions for release, notwithstanding any provisions of law to the
contrary; and

91 (5) [For whom the federal constitution or the state constitution requires92 the appointment of counsel; and

93 (6) For whom,] Who is charged in a case in which he or she faces a
94 loss or deprivation of liberty, and in which the federal or the state
95 constitution or any law of this state requires the appointment of counsel;
96 however, the director and the defenders shall not be required to provide legal

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97 services to persons charged with violations of county or municipal ordinances, or

98 misdemeanor offenses except as provided in this section.

99 5. The director may:

100 (1) Delegate the legal representation of any person to any member of the101 state bar of Missouri;

102 (2) Designate persons as representatives of the director for the purpose103 of making indigency determinations and assigning counsel.

600.047. Where the public defender is unavailable to accept 2 additional cases of eligible persons due to having reached the 3 established maximum caseload standard, the court served by that 4 public defender office and the public defender shall proceed in the 5 following manner:

6 (1) The public defender shall continue to make indigency 7 determinations in accordance with section 600.086 and inform the court 8 of the indigency status of defendants requesting defender services;

9 (2) If, after consultation with the prosecuting attorney, the court 10 determines that a case can be disposed of without the imposition of a 11 jail or prison sentence, the court may proceed without the provision of 12 counsel to the defendant;

(3) If a jail or prison sentence remains a possible disposition of
the case, the court shall place the case on a waiting list for defender
services;

16 (4) The court shall determine the order in which cases shall be 17 placed on its waiting list for defender services, taking into account the 18 seriousness of the case, the incarceration status of the defendant, and 19 such other special circumstances as may be brought to the attention of 20 the court by the prosecuting attorney, the public defender, or other 21 interested parties;

(5) The commission and the supreme court may make such rules
and regulations as each deems appropriate to implement this section
in the most effective and efficient manner within the constitutional
guarantees of a defendant's right to effective assistance of counsel and
the laws of this state;

(6) Nothing in this section shall prevent the court from utilizing
non-public defender resources to obtain counsel for a defendant on the
waiting list for public defender services or from appointing private
counsel in appropriate cases to the extent otherwise permitted by law;

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(7) Private counsel appointed to represent an eligible defendant or undertaking such representation on a pro bono basis due to the unavailability of public defender services may seek payment of litigation expenses from the public defender system. Such litigation expenses shall not include counsel fees and shall be limited to those expenses approved in advance by the director as reasonably necessary for the effective presentation of the defense in the case at hand.

600.048. 1. It shall be the duty of every person in charge of a jail, police 2 station, constable's or sheriff's office, or detention facility provided by any county 3 to post in a conspicuous place a notice stating in effect:

4 (1) That every person held in custody under a charge or suspicion of a 5 crime is entitled to have a lawyer;

6 (2) That if any such person is held in custody in connection with any of 7 the cases or proceedings set out in section 600.042, and wants a lawyer to 8 represent him or her and is unable, without substantial financial hardship to 9 [himself] self or his or her dependents, to obtain a lawyer, the state will provide 10 a lawyer to represent him [if he requests such representation] or her upon 11 request; and

12(3) That if the state provides **such** a lawyer [for him, he], **the client** may be liable to the state for the cost of the services and expenses of the lawyer who 13handles [his] the case if he or she is or will be able to pay all or any part of such 14costs. The notice shall also contain a listing of the cases and proceedings for 1516which defender services are available under section 600.042, and the telephone number of a person or answering service to call to request that a person 17designated by the state public defender system visit and interview him or her, 18 19and [give him] provide further information.

202. A person who is charged or detained in any case listed in section 21600.042 or who appears in court without counsel at any stage of a case, or any 22other person on behalf of such person, may request that legal representation be 23furnished to him or her by the state. The court or any person representing the state public defender system to whom such request is made shall first [give him] 2425**provide** a copy of the notice referred to in subsection 1 of this section or call the 26posted notice to [his] the charged or detained person's attention and permit 27him or her to read it or [explain it] have it explained to him or her. If such 28person renews a request for state public defender system services, he or she 29shall be required to complete and sign an affidavit in accordance with section

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30 600.086[. He] and shall be orally informed of the punishment for intentionally
31 falsifying such affidavit.

32 3. It shall be the duty of every person in charge of a jail, police station, 33 constable's or sheriff's office, or detention facility to make a room or place 34 available therein where any person held in custody under a charge or suspicion 35 of a crime will be able to talk privately with his **or her** lawyer, [his] lawyer's 36 representative, or any authorized person responding to [his] **a** request for an 37 interview concerning his **or her** right to counsel.

600.086. 1. A person shall be considered eligible for representation under sections 600.011 to 600.048 and 600.086 to 600.096 when it appears from all the circumstances of the case including his or her ability to make bond, his or her income, and the number of [persons dependent on him for support] dependents such person has, that the person does not have the means at his or her disposal or available to him or her to obtain counsel [in his behalf] and is indigent as hereafter determined.

8 2. Within the parameters set by subsection 1 of this section, the 9 commission may establish and enforce such further rules for courts and defenders 10 in determining indigency as may be necessary.

11 3. The determination of indigency of any person seeking the services of 12the state public defender system shall be made by the defender or anyone serving 13under him or her at any stage of the proceedings. Upon motion by either party, 14the court in which the case is pending shall have authority to determine whether 15the services of the public defender may be utilized by the defendant. Upon the courts finding that the defendant is not indigent, the public defender shall no 16longer represent the defendant. Any such person claiming indigency shall file 17with the court an affidavit which shall contain the factual information required 1819 by the commission under rules which may be established by the commission in 20determining indigency.

214. Any person who intentionally falsifies such affidavit in order to obtain 22state public defender system services shall be guilty of a class A misdemeanor. 5. The director or anyone serving under him or her may institute an 2324investigation into the financial status of any person seeking the services of the 25state public defender system at such times as the circumstances shall warrant. 26In connection therewith he or she shall have the authority to require any person seeking the services of the state public defender system or the parents, guardians 27or other persons responsible for the support of a person seeking the services of 28

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29the state public defender system who is a minor or those persons holding property 30 in trust or otherwise for such person to execute and deliver such written authorization as may be necessary to provide the director or anyone serving 3132under him or her with access to records of public or private sources, otherwise confidential, or any other information which may be relevant to the making of a 3334decision as to eligibility under this chapter. [The director, chief deputy director, 35each public defender and each assistant and deputy public defender or designee 36 are] Any employee of the public defender system is authorized to obtain 37information from any office of the state or any subdivision, or agency thereof or political subdivision on request and [without payment of any fees.] any office of 3839the state or any subdivision, or agency thereof or political subdivision from which [the director, chief deputy director, public defender and each assistant and deputy 40public defender or designee] a public defender employee requests information 41 42pursuant to this section shall supply such information, without payment of any 43fees.

6. The burden shall lie on the accused or the defendant to convince the
defender or the court of his eligibility to receive legal services, in any conference,
hearing or question thereon.

600.089. If the public defender commission has obtained a judgment against an offender in the custody of the department of corrections, and the offender is later paroled and becomes financially able to pay all or some part of such judgment, he **or she** shall be required, as a condition of his **or her** continued parole, to pay over to the public defender commission such amounts as he **or she** can reasonably pay, either by a single payment or by installments of reasonable amounts, in accordance with the schedule of charges for public defender services prepared pursuant to section 600.090.

600.090. 1. (1) If a person is determined to be eligible for the services provided by the state public defender system and if, at the time such determination is made, he is able to provide a limited cash contribution toward the cost of his representation without imposing a substantial hardship upon himself or his dependents, such contribution shall be required as a condition of his representation by the state public defender system.

7 (2) If at any time, either during or after the disposition of his case, such
8 defendant becomes financially able to meet all or some part of the cost of services
9 rendered to him, he shall be required to reimburse the commission in such
10 amounts as he can reasonably pay, either by a single payment or by installments

of reasonable amounts, in accordance with a schedule of charges for publicdefender services prepared by the commission.

13 (3) No difficulty or failure in the making of such payment shall reduce or14 in any way affect the rendering of public defender services to such persons.

2. (1) The reasonable value of the services rendered to a defendant pursuant to sections 600.011 to 600.048 and 600.086 to 600.096 may in all cases be a lien on any and all property to which the defendant shall have or acquire an interest. The public defender shall effectuate such lien whenever the reasonable value of the services rendered to a defendant appears to exceed one hundred fifty dollars and may effectuate such lien where the reasonable value of those services appears to be less than one hundred fifty dollars.

22(2) To effectuate such a lien, the public defender shall, prior to the final disposition of the case or within ten days thereafter, file a notice of lien setting 2324forth the services rendered to the defendant and a claim for the reasonable value of such services with the clerk of the circuit court. The defendant shall be 25personally served with a copy of such notice of lien. The court shall rule on 2627whether all or any part of the claim shall be allowed. The portion of the claim approved by the court as the value of defender services which has been provided 28to the defendant shall be a judgment at law. The public defender shall not be 2930 required to pay filing or recording fees for or relating to such claim.

31 (3) Such judgment shall be enforceable in the name of the state on behalf
32 of the commission by the prosecuting attorney of the circuit in which the
33 judgment was entered.

(4) The prosecuting attorney may compromise and make settlement of, or,
with the concurrence of the director, forego any claims for services performed for
any person pursuant to this chapter whenever the financial circumstances of such
person are such that the best interests of the state will be served by such action.

38 3. The commission may contract with private attorneys for the collection
39 and enforcement of liens and other judgments owed to the state for services
40 rendered by the state public defender system.

4. The lien created by this section shall be from the time filed in the court 42 by the defender a charge or claim against any assets of the defendant; provided 43 further that the same shall be served upon the person in possession of the assets 44 or shall be recorded in the office of the recorder of deeds in the county in which 45 the person resides or in which the assets are located.

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5. Funds collected pursuant to this section and section 600.093 shall be

credited to the "Legal Defense and Defender Fund" which is hereby created. The 4748moneys credited to the legal defense and defender fund shall be used for the purpose of training public defenders, assistant public defenders, deputy public 4950defenders and other personnel pursuant to subdivision (7) of subsection 1 of section 600.042, and may be used to pay for expert witness fees, the costs of 5152depositions, travel expenses incurred by witnesses in case preparation and trial, 53expenses incurred for changes of venue and for other lawful expenses as 54authorized by the public defender commission.

6. The state treasurer shall be the custodian of the legal defense and defender fund, moneys in the legal defense and defender fund shall be deposited the same as are other state funds, and any interest accruing to the legal defense and defender fund shall be added to the legal defense and defender fund. The legal defense and defender fund shall be subject to audit, the same as other state funds and accounts, and shall be protected by the general bond given by the state treasurer.

62 7. Upon the request of the director of the office of state public defender, the commissioner of administration shall approve disbursements from the legal 63 defense and defender fund. The legal defense and defender fund shall be funded 64 annually by appropriation, but any unexpended balance in the fund at the end 6566 of the appropriation period not in excess of [one hundred and fifty thousand 67dollars] an amount equal to twenty percent of the current annual legal defense and defender fund appropriation shall be exempt from the 6869 provisions of section 33.080, RSMo, specifically as they relate to the transfer of fund balances to the general revenue, and shall be the amount of the fund at the 70beginning of the appropriation period next immediately following. 71

600.096. An office of the state, or any department, division, agency or political subdivision thereof, including a prosecutor's office and a police department, shall furnish copies, upon request, of any reports, **photographs**, **recordings**, documents, statements [or], transcripts, or electronic files prepared by the state, or any department, division, agency or political subdivision thereof concerning a person represented by the state public defender system to the defender representing such person without charge.

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