FIRST REGULAR SESSION

SENATE BILL NO. 483

95TH GENERAL ASSEMBLY

INTRODUCED BY SENATOR RUPP.

Read 1st time February 25, 2009, and ordered printed.

2099S.01I

TERRY L. SPIELER, Secretary.

AN ACT

To repeal sections 375.1025, 375.1028, 375.1030, 375.1032, 375.1035, 375.1037, 375.1040, 375.1042, 375.1045, 375.1047, 375.1050, 375.1052, and 375.1057, RSMo, and to enact in lieu thereof seventeen new sections relating to annual financial reporting by certain insurers, with penalty provisions.

Be it enacted by the General Assembly of the State of Missouri, as follows:

Section A. Sections 375.1025, 375.1028, 375.1030, 375.1032, 375.1035,

- 2 375.1037, 375.1040, 375.1042, 375.1045, 375.1047, 375.1050, 375.1052, and
- 3 375.1057, RSMo, are repealed and seventeen new sections enacted in lieu thereof,
- 4 to be known as sections 375.1025, 375.1028, 375.1030, 375.1032, 375.1035,
- $5 \quad 375.1037, 375.1038, 375.1040, 375.1042, 375.1045, 375.1047, 375.1050, 375.1052,$
- 6 375.1053, 375.1054, 375.1055, and 375.1057, to read as follows:

375.1025. As used in sections 375.1025 to 375.1062, the following terms

- 2 shall mean:
- 3 (1) ["Audited financial report" means and includes those items specified
- 4 in section 375.1032;
- 5 (2)] "Accountant" [and] or "independent certified public accountant", an
- 6 independent certified public accountant or accounting firm in good standing with
- 7 the American Institute of Certified Public Accountants and in all states in which
- 8 they are licensed to practice. For Canadian and British companies, it means a
- 9 Canadian-chartered or British-chartered accountant;
- 10 (2) "Affiliate" of, or person "affiliated" with, a specific person, is
- 11 a person that directly, or indirectly through one or more
- 12 intermediaries, controls, or is controlled by, or is under common
- 13 control with, the person specified;

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- 14 (3) "AICPA", the American Institute of Certified Public 15 Accountants;
- 16 (4) "Audit committee", a committee, or equivalent body, established by the board of directors of an entity for the purpose of 17 overseeing the accounting and financial reporting processes of an 18 insurer or group of insurers, and audits of financial statements of the 19 insurer or group of insurers. The audit committee of any entity that 20controls a group of insurers may be deemed to be the audit committee 2122for one or more of these controlled insurers solely for the purposes of sections 375.1025 to 375.1062, at the election of the controlling 23person. This election shall be exercised under subsection 5 of section 24375.1053. If an audit committee is not designated by the insurer, the 25insurer's entire board of directors shall constitute the audit committee; 26
- 27 (5) "Audited financial report" means and includes those items specified in section 375.1032; 28
- 29 (6) "Department", the department of insurance, 30 institutions and professional registration;
- 31 [(3)] (7) "Director", the director of the department of insurance, financial 32 institutions and professional registration;
- (8) "Group of insurers", those licensed insurers included in the reporting requirements of sections 382.010 to 382.300, RSMo, or a set of insurers as identified by management, for the purpose of assessing the 36 effectiveness of internal control over financial reporting;
- 37 (9) "Indemnification", an agreement of indemnity or a release from liability where the intent or effect is to shift or limit in any 38 manner the potential liability of the person or firm for failure to 39 adhere to applicable auditing or professional standards, whether or not 40 resulting in part from knowing of other misrepresentations made by 41 the insurer or its representative; 42
 - (10) "Independent board member", has the same meaning as described in subsection 3 of section 375.1053;
- 45 [(4)] (11) "Insurer", an insurer certified to do business in this state pursuant to section 375.161 or 375.831, and to companies authorized to transact 46 business in this state pursuant to chapters 354, 376, 377, 378, 379 and 381, 47 48 RSMo;
- 49 (12) "Internal control over financial reporting", a process effected by an entity's board of directors, management, and other personnel

designed to provide reasonable assurance regarding the reliability of the financial statements, i.e., those items specified in subsections 2 to

- 53 7 of section 375.1032, and includes those policies and procedures that:
- 54 (a) Pertain to the maintenance of records that, in reasonable 55 detail, accurately and fairly reflect the transactions and dispositions
- 56 of assets;
- 57 (b) Provide reasonable assurance that transactions are recorded
- 58 as necessary to permit preparation of financial statements, i.e., those
- 59 items specified in subsections 2 to 7 of section 375.1032, and that
- 60 receipts and expenditures are being made only in accordance with
- 61 authorizations of management and directors; and
- 62 (c) Provide reasonable assurance regarding prevention or timely
- 63 detection of unauthorized acquisition, use, or disposition of assets that
- 64 could have a material effect on the financial statements, i.e., those
- 65 items specified in subsections 2 to 7 of section 375.1032;
- 66 (13) "NAIC", the National Association of Insurance
- 67 Commissioners:
- 68 (14) "SEC", the United States Securities and Exchange
- 69 Commission;
- 70 (15) "Section 404", Section 404 of the Sarbanes-Oxley Act of 2002,
- 71 as amended, and the SEC's rules and regulations promulgated
- 72 thereunder:
- 73 (16) "Section 404 report", management's report on internal
- 74 control over financial reporting as defined by the SEC and the related
- 75 attestation report of the independent certified public accountant as
- 76 described in subsection 1 of section 375.1030;
- 77 (17) "SOX Compliant entity", an entity that either is required to
- 78 be or voluntarily is compliant with all of the following provisions of the
- 79 Sarbanes-Oxley Act of 2002, as amended:
- 80 (a) The preapproval requirements of Section 201 (Section 10A(i)
- 81 of the federal Securities Exchange Act of 1934);
- 82 (b) The audit committee independence requirements of Section
- 83 301 (Section 10A(m)(3) of the federal Securities Exchange Act of 1934);
- 84 and
- 85 (c) The internal control over financial reporting requirements of
- 86 **Section 404**.

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defined by section 375.1025. Insurers having direct premiums written in this state of less than one million dollars in any calendar year and less than one thousand policyholders or certificateholders of direct written policies nationwide at the end of the calendar year shall be exempt from section 375.1025 to 375.1062, unless the director makes a specific finding that compliance is necessary for the director to carry out statutory responsibilities, except that insurers having assumed premiums pursuant to contracts or treaties of reinsurance of one million dollars or more shall not be so exempt. 10

- 2. Foreign or alien insurers filing audited financial reports in another state, pursuant to such other state's requirement for filing of audited financial reports which [are] has been found by the director to be substantially similar to the requirements herein, are exempt from sections [375.1025 to 375.1062] 375.1030 to 375.1050 if:
- 16 (1) A copy of the audited financial report, communication of internal control related matters noted in an audit, and the [evaluation of accounting 17 procedures and systems of internal control report which] accountant's letter 18 of qualifications that are filed with such other state are filed with the director 19 in accordance with the filing dates specified in sections 375.1030, 375.1047, and 20 [375.1052] 375.1040, respectively. Canadian insurers may submit accountant's 21reports as filed with the [Canadian Dominion Department of Insurance] Office 2223of the Superintendent of Financial Institutions, Canada; and
 - (2) A copy of any notification of adverse financial condition report filed with such other state is filed with the director within the time specified in section 375.1045.
- 3. Foreign or alien insurers required to file management's report of internal control over financial reporting in another state are exempt from filing such report in this state provided such other state has 2930 substantially similar reporting requirements and such report is filed with such other state's chief insurance regulatory official within the time specified.
- 4. Sections 375.1025 to 375.1062 shall not prohibit, preclude or in any 33 way limit the director from ordering, [and] conducting, [and] or performing 34 examinations of insurers under any other applicable law. 35
 - 375.1030. 1. All insurers shall have an annual audit [performed] by an independent certified public accountant and shall file an audited financial report

- 3 with the director on or before June first [with respect to the calendar] for the
- 4 year ended December thirty-first immediately preceding. The director may
- 5 require an insurer to file an audited financial report earlier than June first with
- 6 ninety days' advance notice to the insurer.
- 7 2. Extensions of the June first filing date may be granted by the director
- 8 for thirty-day periods upon a showing by the insurer and its independent certified
- 9 public accountant of the reasons for requesting such extension and determination
- 10 by the director of good cause for an extension. The request for extension must be
- 11 submitted in writing not less than [twenty] ten days prior to the due date in
- 12 sufficient detail to permit the director to make an informed decision with respect
- 13 to the requested extension.
- 3. If an extension is granted in accordance with the provisions
- 15 of subsection 2 of this section, a similar extension of thirty days is
- 16 granted to the filing of management's report of internal control over
- 17 financial reporting.
- 18 4. Every insurer required to file an annual audited financial
- 19 report under sections 375.1025 to 375.1062 shall designate a group of
- 20 individuals as constituting its audit committee, as defined in section
- 21 375.1025. The audit committee of an entity that controls an insurer may
- 22 be deemed to be the insurer's audit committee for purposes of sections
- 23 375.1025 to 375.1062 at the election of the controlling person.
 - 375.1032. 1. The annual audited financial report shall report the
- 2 financial condition of the insurer as of the end of the most recent calendar year
- 3 and the results of its operation, cash flows and changes in capital and surplus for
- 4 the [previous] year then ended in conformity with accounting practices
- 5 prescribed, or otherwise permitted, by [law or rule of] the department of
- 6 insurance of the state of domicile of the insurer.
- 7 2. The annual audited financial report shall include the following:
- 8 (1) Report of independent certified public accountant;
- 9 (2) Balance sheet reporting admitted assets, liabilities, capital and
- 10 surplus;

- (3) Statement of [gain or loss from] operations;
- 12 (4) Statement of cash [flows] flow;
- 13 (5) Statement of changes in capital and surplus;
- 14 (6) Notes to financial statements. These notes shall be those required by
- 15 the appropriate National Association of Insurance Commissioners' Annual

- 16 Statement Instructions and [any other notes required by generally accepted
- 17 accounting principles] the NAIC's Accounting Practices and Procedures
- 18 Manual as adopted by the director and shall include[:
- 19 (a)] a reconciliation of differences, if any, between the audited statutory
- 20 financial statements and the annual statement filed pursuant to section 375.041
- 21 and section 354.105, 354.435, RSMo, 376.350, RSMo, 377.100, 377.380, RSMo,
- 22 378.350, RSMo, 379.105, RSMo, 380.051 or 380.482, RSMo, with a written
- 23 description of the nature of these differences[;
- 24 (b) A summary of ownership and relationships of the insurer and all
- 25 affiliated companies; and
- 26 (c) A narrative explanation of all significant intercompany transactions
- 27 and balances].
- 28 3. The financial statements included in the audited financial report shall
- 29 be prepared in a form and using language and groupings substantially the same
- 30 as the relevant sections of the annual statement of the insurer filed with the
- 31 director[:
- 32 (1)], and the financial statement shall be comparative, presenting the
- 33 amounts as of December thirty-first of the current year and the amounts as of the
- 34 immediately preceding December thirty-first. However, in the first year in which
- 35 an insurer is required to file an audited financial report, the comparative data
- 36 may be omitted[;
- 37 (2) Amounts may be rounded to the nearest thousand dollars;
- 38 (3) Insignificant amounts may be combined].
 - 375.1035. 1. Each insurer required by sections 375.1025 to [375.1057]
- 2 375.1062 to file an annual audited financial report shall, within sixty days after
- 3 becoming subject to such requirement, register with the director in writing the
- 4 name and address of its independent certified public accountant or accounting
- 5 firm [(generally referred to in sections 375.1025 to 375.1057 as the "accountant")]
- 6 retained to conduct the annual audit set forth in sections 375.1025 to [375.1057]
- 7 **375.1062**. Any insurer not retaining an independent certified public accountant
- 8 on the effective date of sections 375.1025 to [375.1057] **375.1062** shall register
- 9 the name and address of its retained independent certified public accountant
- 10 not less than six months before the date when the first audited financial report
- 11 is to be filed.
- 12 2. The insurer shall obtain a letter from such accountant, and file a copy
- 13 with the director stating that the accountant is aware of the provisions of the

insurance laws and the rules and regulations of the department of insurance of the state of domicile that relate to accounting and financial matters and affirming that [he] the accountant will express his or her opinion on the financial statements in [the] terms of their conformity to the statutory accounting practices prescribed or otherwise permitted by that department of insurance, specifying such exceptions as he or she may believe appropriate.

20 3. If an accountant who was the accountant for the immediately preceding filed audited financial report is dismissed or resigns, the insurer shall within five 21business days notify the director of this event. The insurer shall also furnish the 22director with a separate letter within ten business days of the notification stating 23whether in the twenty-four months preceding such event there were any 2425disagreements with the former accountant on any matter of accounting principles or practices, financial statement disclosure, or auditing scope or procedure, which 26 27disagreements, if not resolved to the satisfaction of the former accountant, would have caused him or her to make reference to the subject matter of the 28disagreement in connection with his or her opinion. Disagreements required to 29 be reported by this section include both disagreements resolved to the former 30 accountant's satisfaction, and disagreements not resolved to the former 31 accountant's satisfaction. Disagreements contemplated by this section are those 3233 that occur at the decision-making level, between personnel of the insurer responsible for the presentation of its financial statements and personnel of the 34 accounting firm responsible for rendering its report. The insurer shall also in 35 36 writing request such former accountant to furnish a letter addressed to the 37 [director] insurer stating whether the accountant agrees with the statements contained in the insurer's letter and, if not, stating the reasons for which he does 38 not agree, and the insurer shall furnish such responsive letter from the former 39 40 accountant to the director together with its own.

375.1037. 1. The director shall not recognize [or approve] any person or firm as [an] a qualified independent certified public accountant [that] if such person or firm:

- 4 (1) Is not in good standing with the American Institute of Certified Public 5 Accountants and in all states in which the accountant is licensed to practice, or,
- 6 for a Canadian or British company, that is not a chartered accountant; or
- 7 (2) Has either directly or indirectly entered into an 8 indemnification with respect to the audit of the insurer.
- 9 2. Except as otherwise provided [herein, a] in sections 375.1025 to

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375.1062, the director shall recognize an independent certified public 10 accountant [shall be recognized] as [independent] qualified as long as he or she 11 conforms to the standards of his or her profession, as contained in the code of 12 13 professional ethics of the American Institute of Certified Public Accountants and rules and regulations and code of ethics and rules of professional conduct of the 14Missouri state board of accountancy, or similar code.

- 3. [No partner or other person responsible for rendering a report] The lead or coordinating audit partner or person having primary responsibility for the audit may not act in that capacity for more than [seven] five consecutive years. [Following any period of service] Such partner or person shall be disqualified from acting in that or a similar capacity for the same company or its insurance subsidiaries or affiliates for a period of [two] five years. An insurer may make application to the director for relief from the above rotation requirement on the basis of unusual circumstances. This application 23shall be made at least thirty days before the end of the calendar year. The insurer shall file, with its annual statement filing, the 26approval, if any, for relief from this subsection with the states that it is licensed in or doing business in and with the NAIC. If the nondomestic state accepts electronic filing with the NAIC, the insurer shall file the approval in an electronic format acceptable to the NAIC. The director may consider the following factors in determining if the relief should be granted:
- 32 (1) Number of partners, expertise of the partners or the number of insurance clients in the currently registered firm; 33
 - (2) Premium volume of the insurer; or
 - (3) Number of jurisdictions in which the insurer transacts business.
- 36 4. The director shall [not] neither recognize as [capable or competent,] 37 a qualified independent certified public accountant, nor [shall the director] accept any annual audited financial report, prepared in whole or in part by any 38 39 natural person who:
- 40 (1) Has been convicted of fraud, bribery, a violation of the Racketeer 41 Influenced and Corrupt Organizations Act, 18 U.S.C. Sections 1961 to 1968, or any dishonest conduct or practices under federal law or the laws of any state; 42
- (2) Has been found to have violated the laws of this state with respect 43 44 to any previous audited financial report submitted pursuant to sections 375.1025 to [375.1057 or the similar laws of any other state] 375.1062; or 45

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- 46 (3) Has demonstrated a pattern or practice of failing to detect or disclose material information in previous reports filed under the provisions of sections 375.1025 to [375.1057] 375.1062.
 - 5. The director [shall notify the insurer should he] may hold a hearing under sections 536.100 to 536.140, RSMo, to determine [that the] whether an independent certified public accountant is [not independent or is incapable or incompetent] qualified and, considering the evidence presented, may rule that the accountant is not qualified for purposes of expressing his or her opinion on the financial statements in the annual audited financial report made pursuant to sections 375.1025 to [375.1057. If the insurer contests such determination, the director shall hold a hearing to determine whether the certified public accountant is independent, capable and competent, and, considering the evidence presented, may rule that the accountant is not independent or is incapable or incompetent for purposes of expressing his opinion on the financial statements in the annual audited financial report] 375.1062 and require the insurer to replace the accountant with another whose relationship with the insurer is [independent] qualified within the meaning of[, or who is capable or competent to perform the requirements of, sections 375.1025 to [375.1057] **375.1062**.
 - 6. A qualified independent certified public accountant may enter into an agreement with an insurer to have disputes relating to an audit resolved by mediation or arbitration. However, in the event of a delinquency proceeding commenced against the insurer under sections 375.570 to 375.750 the mediation or arbitration provisions shall operate at the option of the statutory successor.
 - 7. The director shall not recognize as a qualified independent certified public accountant, nor accept an annual audited financial report, prepared in whole or in part by an accountant who functions in the role of management, audits his or her own work, or serves in an advocacy role for the insurer. Without limiting the foregoing, the director shall not recognize as a qualified independent certified public accountant, nor accept an annual audited financial report, prepared in whole or in part by an accountant who provides to an insurer, contemporaneously with the audit, the following non-audit services:
 - (1) Bookkeeping or other services related to the accounting records or financial statements of the insurer;

- 82 (2) Financial information systems design and implementation;
- 83 (3) Appraisal or valuation services, fairness opinions, or 84 contribution-in-kind reports;
- 85 (4) Actuarially-oriented advisory services involving 86 determination of amounts recorded in the financial statements. The accountant may assist an insurer in understanding the methods, 87 assumptions, and inputs used in the determination of amounts recorded 88 in the financial statement only if it is reasonable to conclude that the 89 services provided will not be subject to audit procedures during an 90 audit of the insurer's financial statements. An accountant's actuary 91 92may also issue an actuarial opinion or certification on an insurer's reserves if the following conditions have been met: 93
- 94 (a) Neither the accountant nor the accountant's actuary has 95 performed any management functions or made any management 96 decisions;
- 97 (b) The insurer has competent personnel, or engages a third 98 party actuary, to estimate the reserves for which management takes 99 responsibility; and
- 100 (c) The accountant's actuary tests the reasonableness of the 101 reserves after the insurer's management has determined the amount of 102 the reserves;
 - (5) Internal audit outsourcing services;

- 104 (6) Management functions or human resources;
- 105 (7) Broker or dealer, investment adviser, or investment banking 106 services;
- 107 (8) Legal services or expert services unrelated to the audit; or
- 108 (9) Any other services that the director determines, by 109 regulation, are impermissible.
- than one hundred million dollars in any calendar year may request an exemption from subsection 7 of this section. The insurer shall file with the director a written statement discussing the reasons why the insurer should be exempt from these provisions. If the director finds, upon review of this statement, that compliance with this regulation would constitute a financial or organizational hardship upon the insurer, an exemption may be granted.
- 9. A qualified independent certified public accountant who

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performs the audit may engage in other nonaudit services, including tax services, that are not described in and do not conflict with subsection 7 of this section, only if the activity is approved in advance by the audit committee, in accordance with subsection 10 of this section.

- 10. All auditing services and nonaudit services provided to an insurer by the qualified independent certified public accountant of the insurer shall be preapproved by the audit committee. The preapproval requirement is waived with respect to nonaudit services if the insurer is a SOX compliant entity or a direct or indirect wholly-owned subsidiary of a SOX compliant entity or:
 - (1) The aggregate amount of all such nonaudit services provided to the insurer constitutes not more than five percent of the total amount of fees paid by the insurer to its qualified independent certified public accountant during the fiscal year in which the nonaudit services are provided;
- 135 (2) The services were not recognized by the insurer at the time 136 of the engagement to be nonaudit services; and
 - (3) The services are promptly brought to the attention of the audit committee and approved prior to the completion of the audit by the audit committee or by one or more members of the audit committee who are the members of the board of directors to whom authority to grant such approvals has been delegated by the audit committee.
 - 11. The audit committee may delegate to one or more designated members of the audit committee the authority to grant the preapprovals required by subsection 10 of this section. The decisions of any member to whom this authority is delegated shall be presented to the full audit committee at each of its scheduled meetings.
 - 12. The director shall not recognize an independent certified public accountant as qualified for a particular insurer if a member of the board, president, chief executive officer, controller, chief financial officer, chief accounting officer, or any person serving in an equivalent position for that insurer, was employed by the independent certified public accountant and participated in the audit of that insurer during the one-year period preceding the date that the most current statutory opinion is due.
 - 13. Subsection 12 of this section shall only apply to partners and

senior managers involved in the audit. An insurer may make 156 157application to the director for relief from subsection 12 of this section on the basis of unusual circumstances. The insurer shall file, with its 158annual statement filing, the approval for relief from subsection 12 of 159160 this section with the states that it is licensed in or doing business in and the NAIC. If the nondomestic state accepts electronic filing with 161 the NAIC, the insurer shall file the approval in an electronic format 162163 acceptable to the NAIC.

375.1038. An insurer may make written application to the director for approval to file audited consolidated or combined financial statements in lieu of separate annual audited financial statements if the insurer is part of a group of insurance companies that utilizes a pooling or one hundred percent reinsurance agreement that affects the solvency and integrity of the insurer's reserves and the insurer cedes all of its direct and assumed business to the pool. In such cases, a columnar consolidating or combining worksheet shall be filed with the report, as follows:

- 10 (1) Amounts shown on the consolidated or combined audited 11 financial report shall be shown on the worksheet;
- 12 (2) Amounts for each insurer subject to this section shall be 13 stated separately;
- 14 (3) Noninsurance operations may be shown on the worksheet on 15 a combined or individual basis;
- 16 (4) Explanations of consolidating and eliminating entries shall 17 be included; and
- 18 (5) A reconciliation shall be included of any differences between 19 the amounts shown in the individual insurer columns of the worksheet 20 and comparable amounts shown on the annual statements of the 21 insurers.

375.1040. The accountant shall furnish the insurer in connection with, 2 and for inclusion in, the filing of the annual audited financial report, a letter 3 stating:

4 (1) [That he] Such accountant is independent with respect to the 5 insurer and conforms to the standards of his or her profession as contained in 6 the code of professional ethics and pronouncements of the American Institute of 7 Certified Public Accountants, and the rules of professional conduct of the

8 Missouri board of accountancy, or similar code;

- 9 (2) The background and experience in general, and the experience in audits of insurers, of the staff assigned to audit the financial statements of the insurer and whether each is an independent certified public accountant. Nothing within this regulation shall be construed as prohibiting the accountant from utilizing such staff as he or she deems appropriate where use is consistent with the standards prescribed by generally accepted auditing standards;
- 16 (3) That the accountant understands the annual audited financial report 17 and his opinion thereon will be filed in compliance with sections 375.1025 to 18 375.1062 and that the director will be relying on this information in the 19 monitoring and regulation of the financial position of the insurer;
- 20 (4) That the accountant consents to the requirements of section 375.1050 21 and that the accountant consents and agrees to make available for review by the 22 director, [his] or the director's designee or [his] appointed agent, the 23 workpapers, as defined in section 375.1050;
- 24 (5) That the accountant is properly licensed by an appropriate state 25 licensing authority and that [he] is a member in good standing in the American 26 Institute of Certified Public Accountants; and
- 27 (6) [That the accountant has liability insurance coverage of the lesser of 28 one million dollars or ten percent of the insurer's admitted assets; and
- 29 (7)] That the accountant is in compliance with the requirements of section 30 375.1037.

375.1042. Financial statements of the insurer to be filed pursuant to section 375.1030 shall be examined by an independent certified public accountant. The [examination] audit by the independent certified public accountant of the insurer's financial statements shall be conducted in accordance with generally accepted auditing standards and consideration. In accordance with AU Section 319 of the Professional Standards of the AICPA, Consideration of Internal Control in a Financial Statement Audit, the independent certified public accountant should obtain understanding of internal control sufficient to plan the audit. To the 10 extent required by AU 319, for those insurers required to file a Management's Report of Internal Control over Financial Reporting 11 pursuant to section 375.1055, the independent certified public 12accountant should consider, as that term is defined in Statement on 13 Auditing Standards (SAS) No. 102, Defining Professional Requirements

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in Statements on Auditing Standards or its replacement, the most recently available report in planning and performing the audit of the statutory financial statements. Consideration shall be given to procedures illustrated in the Financial Condition Examiner's Handbook promulgated by the National Association of Insurance Commissioners as the independent certified public accountant deems necessary.

375.1045. 1. The insurer required to furnish the annual audited financial report shall require the independent certified public accountant to report, in writing, within five business days to the board of directors or its audit committee any determination by the independent certified public accountant that the insurer has materially misstated its financial condition as reported to the director as of the balance sheet date currently under [examination] audit or that the insurer does not meet the minimum capital and surplus requirement of the law as of that date. An insurer who has received a report pursuant to this subsection shall forward a copy of the report to the director within five business days of receipt of such report and shall provide the independent certified public accountant 10 making the report with evidence of the report being furnished to the director. If 11 12the independent certified public accountant fails to receive such evidence within the required five-business-day period, the independent certified public accountant 14 shall furnish to the director a copy of its report within the next five business 15 days.

- 2. No independent public accountant shall be liable in any manner to any person for any statement made in connection with subsection 1 of this section if such statement is made in good faith in compliance with subsection 1 of this section.
- 3. If the accountant, subsequent to the date of the audited financial report filed pursuant to [this section] sections 375.1025 to 375.1062, becomes aware of facts which might have affected his report, [the department notes the obligation of the] such accountant is required to take such action [under] as prescribed the professional standards of the American Institute of Certified Public Accountants.

375.1047. 1. In addition to the annual audited financial report, each insurer shall furnish the director with a [report of evaluation performed by the accountant, in connection with his examination, of the system of internal accounting controls of the insurer] written communication as to any unremediated material weaknesses in its internal control over financial

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reporting noted during the audit. Such communication shall be prepared by the accountant within sixty days after the filing of the annual audited financial report, and shall contain a description of any unremediated material weakness, as the term "material weakness" is defined by Statement on Auditing Standard 60, Communication of 10 Internal Control Related Matters Noted in an Audit, or its replacement, 11 as of December thirty-first immediately preceding in the insurer's 12 internal control over financial reporting noted by the accountant during the course of their audit of the financial statements. If no 14 unremediated material weaknesses were noted, the communication 15 16 should so state.

2. [A report of the evaluation by the accountant of the system of internal accounting controls of the insurer, including any remedial action taken or proposed, shall be filed annually by the insurer with the director within sixty days after the filing of the annual audited financial report. This report shall follow generally the form for reports on internal control structure related matters noted in an audit described in Volume 1, Section AU 325 of the professional standards of the American Institute of Certified Public Accountants, as may be amended, or in the event that such standards no longer be published, a similar standard to be designated by the director by duly promulgated regulation] The insurer is required to provide a description of remedial actions taken or proposed to correct unremediated material weaknesses, if the actions are not described in the accountant's communication.

375.1050. 1. As used in this section, "workpapers" are the records kept by the independent certified public accountant of the procedures followed, the 2 tests performed, the information obtained and the conclusions reached pertinent to [his examination] such accountant's audit of the financial statements of an insurer. Workpapers may include audit planning documentation, work programs, 5 analyses, memoranda, letters of confirmation and representation, abstracts of 6 company documents, [any communications between the accountant and the 7 insurer,] and schedules or commentaries prepared or obtained by the independent certified public accountant in the course of his [examination] or her audit of the financial statements of an insurer and which [relate to his opinion thereof] 10 support such accountant's opinion. 11

2. Every insurer required to file an audited financial report pursuant to sections 375.1025 to 375.1062 shall require the accountant to make available for

review by the examiners of the department of insurance, financial institutions and professional registration all workpapers prepared in the conduct of [his examination] the accountant's audit and any communications related to the audit between the accountant and the insurer, at the offices of the insurer, at the department of insurance, financial institutions and professional registration or at any other reasonable place designated by the director. The insurer shall require that the accountant retain the audit workpapers and communications until the department has filed a report on examination covering the period of the audit, but no longer than seven years from the date of the audit report.

3. In the conduct of any examination or review by the department examiners, it shall be agreed that photocopies of pertinent audit workpapers may be made and retained by the [director] department. Such reviews by the [director or his] department examiners shall be considered investigations and all working papers and communications obtained during the course of such investigations shall be afforded the same confidentiality as other examination workpapers generated by the department.

375.1052. 1. Upon written application of any insurer, the director may grant a temporary exemption from compliance with sections 375.1025 to 375.1062 if the director finds, upon review of the application, that compliance with sections 375.1025 to 375.1062 would constitute a financial or organizational hardship upon the insurer. An exemption may be granted at any time and from time to time for a specified period or periods. Within ten days from a denial of an insurer's written request for an exemption from sections 375.1025 to 375.1062, such insurer may request in writing a hearing on its application for an exemption. Such hearing shall be held in accordance with the provisions of chapter 536, RSMo, pertaining to administrative hearing procedures and shall be a public meeting as provided by subdivision (3) of section 610.010, RSMo.

- 2. Domestic insurers:
- (1) Retaining a certified public accountant on the effective date of this regulation who qualify as independent shall comply with sections 375.1025 to 375.1062 for the year ending December 31, 2009, and each year thereafter unless the director permits otherwise;
- (2) Not retaining a certified public accountant on the effective date of this regulation who qualifies as independent shall meet the following schedule for compliance with sections 375.1025 to 375.1062 unless the director permits otherwise:

[(1)] (a) As of [May 1, 1992] **December 31, 2009**, [with respect to the calendar year ending on December 31, 1991, each domestic insurer shall] file with the director[:

- (a) Report of independent certified public accountant;
- 25 (b) Audited balance sheet;

- 26 (c) Notes to audited balance sheet] an audited financial report; and
- [(2)] (b) For the year ending December 31, [1992] 2010, and each year thereafter, such insurers shall file with the director all reports and communication required by sections 375.1025 to 375.1062.
- 30 3. Foreign insurers shall comply with sections 375.1025 to 375.1062 for the year ending December 31, 1992, and each year thereafter, unless the director permits otherwise.
- 4. The requirements of subsection 3 of section 375.1037 shall be in effect for audits of the year beginning January 1, 2010 and thereafter.
- 5. The requirements of section 375.1053 are to be in effect 36 37 January 1, 2010. An insurer or group of insurers that is not required to have independent audit committee members or only a majority but 38 not a supermajority of independent audit committee members, because 39 the total written and assumed premium is below the threshold and 40 subsequently becomes subject to one of the independence requirements 41 due to changes in premium shall have one year following the year the 42threshold is exceeded, but not earlier than January 1, 2010, to comply 43 44 with the independence requirements. Likewise, an insurer that becomes subject to one of the independence requirements as a result of 45 a business combination shall have one calendar year following the date 46 of acquisition or combination to comply with the independence 4748 requirements.
- 6. The requirements of sections 375.1038, 375.1054, and 375.1055 49 50 are effective beginning with the reporting period ending December 31, 512010, and each year thereafter. An insurer or group of insurers that is 52not required to file a report because the total written premium is below 53 the threshold and subsequently becomes subject to the reporting requirements shall have two years following the year the threshold is 54exceeded to file a report. Likewise, an insurer acquired in a business 55 combination shall have two calendar years following the date of 56 acquisition or combination to comply with the reporting requirements. 57

375.1053. 1. This section shall not apply to foreign or alien insurers licensed in this state or an insurer that is a SOX Compliant Entity or a direct or indirect wholly-owned subsidiary of a SOX Compliant Entity.

- 2. The audit committee shall be directly responsible for the appointment, compensation and oversight of the work of any accountant (including resolution of disagreements between management and the accountant regarding financial reporting) for the purpose of preparing or issuing the audited financial report or related work pursuant to sections 375.1025 to 375.1062. Each accountant shall report directly to the audit committee.
- 3. Each member of the audit committee shall be a member of the board of directors of the insurer or a member of the board of directors of an entity elected pursuant to subsection 6 and subdivision (6) of section 375.1025.
 - 4. In order to be considered independent for purposes of this section, a member of the audit committee may not, other than in his or her capacity as a member of the audit committee, the board of directors, or any other board committee, accept any consulting, advisory, or other compensatory fee from the entity or be an affiliated person of the entity or any subsidiary thereof. However, if law requires board participation by otherwise nonindependent members, that law shall prevail and such members may participate in the audit committee and be designated as independent for audit committee purposes, unless they are an officer or employee of the insurer or one of its affiliates.
 - 5. If a member of the audit committee ceases to be independent for reasons outside the member's reasonable control, that person, with notice by the responsible entity to the state, may remain an audit committee member of the responsible entity until the earlier of the next annual meeting of the responsible entity or one year from the occurrence of the event that caused the member to no longer be independent.
- 6. To exercise the election of the controlling person to designate the audit committee for purposes of sections 375.1025 to 375.1062, the ultimate controlling person shall provide written notice to the chief state insurance regulatory officials of the affected insurers. Notification shall be made timely prior to the issuance of the

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statutory audit report and include a description of the basis for the 38 39 election. The election can be changed through notice to the director by the insurer, which shall include a description of the basis for the 40 change. The election shall remain in effect for perpetuity, until 41 rescinded. 42

- 43 7. (1) The audit committee shall require the accountant that performs for an insurer any audit required by sections 375.1025 to 44 375.1062 to timely report to the audit committee in accordance with the 45 requirements of the auditing profession, including: 46
- (a) All significant accounting policies and material permitted 47 48 practices;
 - (b) All material alternative treatments of financial information within statutory accounting principles that have been discussed with management officials of the insurer, ramifications of the use of the alternative disclosures and treatments, and the treatment preferred by the accountant; and
- (c) Other material written communications between 54 the 55accountant and the management of the insurer, such as any management letter or schedule of unadjusted differences. 56
- (2) If an insurer is a member of an insurance holding company system, the reports required by subdivision (1) of this subsection may be provided to the audit committee on an aggregate basis for insurers 59 in the holding company system, provided that any substantial 60 differences among insurers in the system are identified to the audit committee.
- 63 8. The proportion of independent audit committee members shall meet or exceed the following criteria: 64
- 65 (1) If the insurer wrote direct and assumed premiums of zero to three hundred million dollars during the prior calendar year, no 66 minimum requirements are required regarding the number or 67 proportion of audit committee members who must be independent; 68
- (2) If the insurer wrote direct and assumed premiums of three 69 hundred million to five hundred million dollars during the prior 70 calendar year, at least a majority of the members of the audit committee must be independent; and 72
- (3) If the insurer wrote direct and assumed premiums of five 73 hundred million dollars or more during the prior calendar year, a

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super-majority of at least seventy-five percent of the members of the audit committee must be independent.

77 9. An insurer with direct written and assumed premium, excluding premiums reinsured with the Federal Crop Insurance 78Corporation and Federal Flood Program, less than five hundred million 79 dollars may make application to the director for a waiver from the 80 requirements of this section based upon hardship. The insurer shall 81 file, with its annual statement filing, the approval for relief from this 82 section with the states that it is licensed in or doing business in and 83 the NAIC. If the nondomestic state accepts electronic filing with the 84 NAIC, the insurer shall file the approval in an electronic format acceptable to the NAIC. 86

 $375.1054. \ 1. \ No \ director \ or \ of ficer \ of \ an \ insurer \ shall, \ directly \ or \ 2 \ indirectly:$

- (1) Make or cause to be made a materially false or misleading statement to an accountant in connection with any audit, review or communication required under this regulation; or
- 6 (2) Omit to state, or cause another person to omit to state, any
 7 material fact necessary in order to make statements made, in light of
 8 the circumstances under which the statements were made, not
 9 misleading to an accountant in connection with any audit, review or
 10 communication required under this regulation.
 - 2. No officer or director of an insurer, or any other person acting under the direction thereof, shall directly or indirectly take any action to coerce, manipulate, mislead, or fraudulently influence any accountant engaged in the performance of an audit pursuant to this regulation if that person knew or should have known that the action, if successful, could result in rendering the insurer's financial statements materially misleading.
 - 3. For purposes of subsection 2 of this section, actions that, "if successful, could result in rendering the insurer's financial statements materially misleading" include, but are not limited to, actions taken at any time with respect to the professional engagement period to coerce, manipulate, mislead, or fraudulently influence an accountant:
- 23 (1) To issue or reissue a report on an insurer's financial 24 statements that is not warranted in the circumstances, due to material 25 violations of statutory accounting principles prescribed by the director,

26 generally accepted auditing standards, or other professional or 27 regulatory standards;

- 28 (2) Not to perform audit, review, or other procedures required 29 by generally accepted auditing standards or other professional 30 standards;
- 31 (3) Not to withdraw an issued report; or
- 32 (4) Not to communicate matters to an insurer's audit committee.
- 4. Violation of any provision of this section is a level three violation under section 374.049, RSMo.

375.1055. 1. Every insurer required to file an audited financial report pursuant to this regulation that has annual direct written and assumed premiums, excluding premiums reinsured with the Federal Crop Insurance Corporation and Federal Flood Program, of five hundred million dollars or more shall prepare a report of the insurer's or group of insurers' internal control over financial reporting, as these terms are defined in section 375.1025. The report shall be filed with the director along with the communication of internal control related matters noted in an audit described under section 375.1047. Management's report of internal control over financial reporting shall be as of December thirty-first immediately preceding.

- 2. Notwithstanding the premium threshold in subsection 1 of this section, the director may require an insurer to file management's report of internal control over financial reporting if the insurer is in any RBC level event, or meets any one or more of the standards of an insurer deemed to be in hazardous financial condition as defined in rules adopted by the director.
 - 3. An insurer or a group of insurers that is:
- 19 (1) Directly subject to Section 404;

- 20 (2) Part of a holding company system whose parent is directly 21 subject to Section 404;
- 22 (3) Not directly subject to Section 404 but is a SOX Compliant 23 Entity; or
- 24 (4) A member of a holding company system whose parent is not 25 directly subject to Section 404 but is a SOX Compliant Entity;
- 26 may file its or its parent's Section 404 report and an addendum in 27 satisfaction of this section's requirement provided that those internal
- 28 controls of the insurer or group of insurers having a material impact

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on the preparation of the insurer's or group of insurers' audited 29 30 statutory financial statements, namely those items included in subdivisions (2) to (6) of subsection 2 of section 375.1032, were included 31in the scope of the Section 404 report. The addendum shall be a 32positive statement by management that there are no material processes 33 with respect to the preparation of the insurer's or group of insurers' 34audited statutory financial statements excluded from the Section 404 35 report. If there are internal controls of the insurer or group of insurers 36 37 that have a material impact on the preparation of the insurer's or group of insurers' audited statutory financial statements and those 38 internal controls were not included in the scope of the Section 404 39 report, the insurer or group of insurers may either file a report under 40this section, or the Section 404 report and a report under this section 41 for those internal controls that have a material impact on the 4243 preparation of the insurer's or group of insurers' audited statutory financial statements not covered by the Section 404 report. 44

- 4. Management's report of internal control over financial reporting shall include:
- (1) A statement that management is responsible for establishing and maintaining adequate internal control over financial reporting;
- (2) A statement that management has established internal control over financial reporting and an assertion, to the best of 50 management's knowledge and belief, after diligent inquiry, as to whether its internal control over financial reporting is effective to provide reasonable assurance regarding the reliability of financial statements in accordance with statutory accounting principles;
 - (3) A statement that briefly describes the approach or processes by which management evaluated the effectiveness of its internal control over financial reporting; and
 - (4) A statement that briefly describes the scope of work that is included and whether any internal controls were excluded;
 - (5) Disclosure of any unremediated material weaknesses in the internal control over financial reporting identified by management as of December thirty-first immediately preceding. Management is not permitted to conclude that the internal control over financial reporting is effective to provide reasonable assurance regarding the reliability of financial statements in accordance with statutory accounting

66 principles if there is one or more unremediated material weaknesses 67 in its internal control over financial reporting;

- 68 (6) A statement regarding the inherent limitations of internal 69 control systems; and
- 70 (7) Signatures of the chief executive officer and the chief 71 financial officer, or equivalent position or title.
- 725. Management shall document and make available upon financial condition examination the basis upon which its assertions 73 74 required in subsection 4 of this section are made. Management may base its assertions, in part, upon its review, monitoring, and testing of 7576 internal controls undertaken in the normal course of its activities. Management shall have discretion as to the nature of the 77internal control framework used, and the nature and extent of 78documentation, in order to make its assertion in a cost effective 79 manner and, as such, may include assembly of or reference to existing 80 documentation. Management's report on internal control over financial 81 reporting, required by subsection 1 of this section, and any 82 83 documentation provided in support thereof during the course of a 84 financial condition examination, shall be kept confidential by the 85 department.
- 6. No officer responsible for financial reporting may be a member of the audit committee.

375.1057. 1. In the case of Canadian and British insurers, the annual audited financial report shall be defined as the annual statement of total business on the form filed by such companies with their [domiciliary supervisory] supervision authority duly audited by an independent chartered accountant.

2. For such Canadian and British insurers, the letter required by subsection 2 of section 375.1035 shall state that the accountant is aware of the requirements relating to the annual audited financial report filed with the director pursuant to section 375.1030 and shall affirm that the opinion expressed is in conformity with such requirements.

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