FIRST REGULAR SESSION

SENATE BILL NO. 400

95TH GENERAL ASSEMBLY

INTRODUCED BY SENATOR DEMPSEY.

Read 1st time February 19, 2009, and ordered printed.

1757S.01I

TERRY L. SPIELER, Secretary.

AN ACT

To amend chapter 324, RSMo, by adding thereto twenty-four new sections relating to the regulation of the auto body repair industry, with penalty provisions.

Be it enacted by the General Assembly of the State of Missouri, as follows:

Section A. Chapter 324, RSMo, is amended by adding thereto twenty-four

- 2 new sections, to be known as sections 324.1180, 324.1183, 324.1186, 324.1189,
- $3 \quad 324.1192, \, 324.1195, \, 324.1198, \, 324.1204, \, 324.1210, \, 324.1213, \, 324.1216, \, 324.1219,$
- 4 324.1222, 324.1225, 324.1228, 324.1231, 324.1234, 324.1237, 324.1240, 324.1243,
- 5 324.1246, 324.1249, 324.1252, and 324.1255, to read as follows:

324.1180. For purposes of sections 324.1180 to 324.1261, the

- 2 following terms mean:
- 3 (1) "Auto body physical damage appraiser", any individual who
- 4 prepares, compares, or works in any way with damage estimates
- 5 prepared on motor vehicles not owned by that individual, company, or
- 6 their agents when repair of the vehicle will occur in Missouri;
- 7 (2) "Auto body repair facility", shall have the same meaning as
- 8 "body shop" as set forth in 301.010 RSMo, including paintless dent
- 9 repair;
- 10 (3) "Board", the board of auto body repair;
- 11 (4) "Department", the department of insurance, financial
- 12 institutions, and professional registration;
- 13 (5) "Director", the director of the division of professional
- 14 registration.
- 15 (6) "Division", the division of professional registration in the
- 16 department of insurance, financial institutions and professional
- 17 registration;
- 18 (7) "Practice of auto body repair", rendering, offering to render

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19 or supervising those who, for compensation, repair physical damage on

20 motor vehicles by mending, straightening, replacing body parts, or

21 painting, including paintless dent repair.

324.1183. 1. There is hereby established within the division, the 2 "Board of Auto Body Repair" which shall guide, advise and make 3 recommendations to the division and fulfill other responsibilities 4 designated by sections 324.1180 to 324.1261.

- 2. The board shall consist of seven members, including one public member, appointed by the governor with the advice and consent of the senate. Each member of the board shall be a citizen of the United States, a resident of this state for at least one year preceding appointment and a registered voter. Two members of the board shall be drawn from the auto insurance industry. Four members of the board shall serve on the board until a successor is appointed by the governor. The membership of the board shall be geographically dispersed with no more than one member appointed from the same congressional district.
- 3. Of the initial members appointed, three members shall be appointed for four years, two members shall be appointed for three years and two members shall be appointed for two years. Thereafter, all members shall be appointed to serve four-year terms.
 - 4. A vacancy in the office of a member shall be filled by appointment by the governor for the remainder of the unexpired term.
- 5. The board shall hold an annual meeting at which it shall elect from its membership a chairperson and vice chairperson. The board may hold such additional meetings as may be required in the performance of its duties. A quorum of the board shall consist of a majority of its members.
 - 6. The governor may remove a board member for misconduct, incompetence or neglect of official duties after giving the board member written notice of the charges and allowing the board member an opportunity to be heard. Members can also be terminated for the following reasons: change of legal residence by moving out of the state; missing three consecutive meetings; or having their professional license revoked or suspended.
- 7. The public member shall be, at the time of appointment, a citizen of the United States; a resident of this state for a period of one

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year preceding appointment and a registered voter; but may not have 35 36 been engaged in any business or profession licensed or regulated by the board or be an immediate family member of a person engaged in any business or profession licensed or regulated by the board; and may not 38 39 have had a material, financial interest in the practice of auto body repair or in an activity or organization directly related to any 40 profession licensed or regulated under sections 324.1180 to 41 324.1261. The duties of the public member shall not include any 42determination of the technical requirements to be met for licensure, 43 whether a candidate for licensure meets such technical requirements, 44 or of the technical competence or technical judgment of a licensee or 45 a candidate for licensure. 46

- 8. Notwithstanding any other provision of law to the contrary, any appointed member of the board shall receive as compensation an amount established by the director not to exceed seventy dollars per day for board business plus actual and necessary expenses.
- 9. No licensing activity or other statutory requirements shall become effective until expenditures or personnel are specifically appropriated for the purpose of conducting the business as required to administer the provisions of 324.1180 to 324.1261 and the initial rules filed have become effective.
 - 10. The board shall keep records of its official acts, and certified copies of any such records attested by a designee of the board shall be received as evidence in all courts to the same extent as the board's original records would be received.
- 60 11. There is hereby created in the state treasury the "Board of Auto Body Repair Fund", which shall consist of money collected under sections 324.1180 to 324.1261. The state treasurer shall be custodian of the fund and shall approve disbursements from the fund in accordance 63 with sections 30.170 and 30.180, RSMo. Upon appropriation, money in 64 the fund shall be used solely for the administration of sections 324.1180 65 to 324.1261. Notwithstanding the provisions of section 33.080, RSMo, to 66 the contrary, money in this fund shall not be transferred and placed to 67 the credit of general revenue until the amount in the fund at the end of the biennium exceeds three times the amount of the appropriation 69 from the fund for the preceding fiscal year. The state treasurer shall 70 invest moneys in the fund in the same manner as other funds are

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72 invested. Any interest and moneys earned on such investments shall be 73 credited to the fund.

324.1186. 1. The board shall establish and administer a licensing program for the licensure of auto body repair facilities. A business or person may not engage in operating an auto body repair facility unless such person or entity is licensed by the board under the provisions of sections 324.1180 to 324.1222. An auto body repair facility shall be licensed by the board upon submission and approval of a written application and payment of an annual license fee of two hundred fifty dollars.

- 9 2. Application for a license shall be on a form prescribed by the 10 board, and shall contain all information the board may require by rule 11 and regulation.
- 3. Applications for a new or renewal of an auto body repair facility license shall be reviewed by the board and a license shall be issued or denied within ninety days following receipt by the board of the completed application and supporting documents.
- 4. Upon the sale or other transfer of ownership interest in a licensed auto body repair facility, the new owner may continue to operate under the previous owner's auto body repair facility license for a period of ninety days, during which time the new owner shall submit an application for licensure on its own behalf.

324.1189. In order to qualify for an auto body repair facility license or a renewal of a license under sections 324.1180 to 324.1222, an auto body repair facility shall:

- (1) Have all required licenses, permits, and registrations for the conduct of business including, but not limited to: a federal tax identification number; a Missouri tax identification number; a hazardous waste license and an Environmental Protection Agency identification number or evidence of exemption from such permits; and any other licenses and permits as the board may find applicable;
- 10 (2) Provide proof of insurance coverage for damage to property
 11 and for liability arising from bodily injury, including, but not limited
 12 to: garage keeper's liability insurance or other type of liability
 13 insurance that protects customers' property and provides the public
 14 and employees with remedies for liability arising from the business
 15 operations; workers' compensation insurance coverage as required by

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16 chapter 287, RSMo; fire insurance, and any other insurance coverage 17 in an amount and form that conforms to the rules and regulations 18 adopted by the board;

- 19 (3) Provide evidence of compliance with the Environmental 20 Protection Agency and Occupational Safety and Health Administration 21 requirements for annual training in safety and environmental concerns 22 as set forth in 29 CFR 1910.1200(h)(1), 29 CFR 1910.120(e)(8), 40 CFR 23 68.71, 40 CFR 721.72(d), and 40 CFR 763;
- (4) Provide evidence that at least one employee or eighty percent of the employees performing repairs at the auto body repair facility, whichever is greater, are certified by the National Institute for Automotive Service Excellence (ASE) for the type of work being performed within one year of initial licensure;
 - (5) Provide evidence, for renewal of a license, that at least one employee or eighty percent of the employees performing repairs at the auto body repair facility, whichever is greater, has completed at least eight hours of approved continuing education annually;
 - (6) (a) Possess proper equipment necessary for the practice of auto body repair as determined by the board based on industry standards and as set forth in the board's rules and regulations; and
 - (b) An applicant for an auto body repair facility license who does not meet the requirements of paragraph (a) of this subdivision may satisfy those requirements by entering into and maintaining a written agreement or agreements with another entity to perform the services for which the equipment is required, provided, that the other party to the agreement satisfies the equipment requirements set forth in board regulations;
- 43 (7) Possess, maintain, and utilize for all spray painting refinish 44 operations:
- 45 (a) An enclosed area for refinishing which complies with all 46 applicable safety, fire, and environmental regulations;
- (b) The means to supply fresh air to workers within the spray
 area when using materials that require breathable air to be supplied;
 and
- (c) A filtration method to reduce particulates from the air stranger exhausted from the spray area which is accepted by the industry in accordance with standards established by the state or federal

53 government;

54 (8) Possess and maintain a current auto body repair facility 55 reference source for estimating the cost of repairs in either book or 56 computerized form which is generally accepted by the auto body repair 57 industry.

324.1192 Businesses that specialize solely in particular auto body
2 repair services, specifically: wheel reconditioning, leather and vinyl
3 repair, air bag replacement, rust proofing, four wheel alignment, air
4 conditioning services, mechanical repairs, or glass replacement
5 services, are not required to obtain an auto body repair facility license
6 in order to conduct business.

324.1195. 1. An auto body repair facility that substantially complies with the licensure requirements of sections 324.1180 to 324.1222 may obtain a temporary license for up to ninety days to provide additional time to come into compliance with licensing standards such as training requirements and equipment and other exigent circumstances as the board may prescribe by rule or regulation.

7 2. An auto body repair facility applying for a license which can show a continuous operation of business for a five-year period prior to August 28, 2009 shall be able to obtain a provisional license allowing one calendar year to meet any of the requirements that they do not meet at the time of application with the exception of continuing 12education requirements which must be commenced within ninety days of the issuance of license. If after the period of one year the auto body 13 14 repair facility has not met the licensing requirements of sections 15 324.1180 to 324.1222, the board shall notify the applicant by certified 16 mail of the failure to qualify for a license and that operation must cease until such time as the requirements of sections 324.1180 to 324.1222 are met. If the auto body repair facility fails to cease operations, the board 18 may levy a fine of two hundred fifty dollars per calendar day that the 19 facility continues to operate. 20

324.1198. Every licensed auto body repair facility shall display their license and retail labor rates in a prominent location so that it is readily visible to the facility's customers.

324.1204. The board shall maintain a current roster of all auto body repair facilities that are licensed to do business in the state of Missouri. The roster shall be available electronically in a format

4 prescribed by the board.

324.1210. 1. The board may refuse to issue or deny renewal of any license or permit required under sections 324.1180 to 324.1222 for failure to comply with the provisions of sections 324.1180 to 324.1222 or any lawful regulations promulgated by the board to implement its provisions. The board shall notify the applicant in writing of the reasons for the refusal and shall advise the applicant of their right to file a complaint with the administrative hearing commission as provided by chapter 621, RSMo.

- 2. The board may cause a complaint to be filed with the administrative hearing commission as provided by chapter 621, RSMo, against any holder of any license required by sections 324.1180 to 324.1222 or any facility which has failed to renew or has surrendered their license for any one or any combination of the following causes:
- (1) Being finally adjudicated and found guilty, or having entered a plea of guilty or nolo contendere, in a criminal prosecution pursuant to the laws of any state or of the United States, for any offense reasonably related to the qualifications, functions, or duties of any activity licensed or regulated under sections 324.1180 to 324.1222, for any offense an essential element of which is fraud, dishonesty, or an act of violence, whether or not sentence is imposed;
- 21 (2) Use of fraud, deception, misrepresentation or bribery in 22 securing any certificate, permit, or license issued under sections 23 324.1180 to 324.1222;
- 24 (3) Obtaining or attempting to obtain any fee, charge, tuition, or 25 other compensation by fraud, deception, or misrepresentation;
- 26 (4) Incompetency, misconduct, gross negligence, fraud, 27 misrepresentation or dishonesty in the performance of the functions or 28 duties of any activity licensed or regulated by sections 324.1180 to 29 324.1222;
- 30 (5) Violation of, or assisting or enabling any person to violate, 31 any provision of sections 324.1180 to 324.1222, or of any lawful rule or 32 regulation adopted by the board under sections 324.1180 to 324.1222;
- 33 (6) Posing as a facility holding a license or allowing any person or facility to use his or her license;
- 35 (7) Disciplinary action against the holder of a license or other 36 right to practice any activity regulated by sections 324.1180 to 324.1222

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37 granted by another state, territory, federal agency or country upon 38 grounds for which revocation or suspension is authorized in this state;

- (8) Issuance of a license based upon a material mistake of fact;
- (9) Violation of any professional trust or confidence;
- 41 (10) Use of any advertisement or solicitation which is false, 42 misleading or deceptive to the general public or persons to whom the 43 advertisement or solicitation is primarily directed;
- 44 (11) Refusal of any applicant or licensee to cooperate with the 45 board during any investigation;
- 46 (12) Failure to display or present a valid license if so required 47 by sections 324.1180 to 324.1222 or any rule promulgated pursuant 48 thereto;
- 49 (13) Operating an auto body repair facility without a license as 50 required under section 324.1186;
- 51 (14) Repeated negligence in the performance of the functions or 52 duties of any activity licensed by 324.1180 to 324.1222.
- 3. After the filing of such complaint, the proceedings shall be 53 54conducted in accordance with the provisions of chapter 621, RSMo. Upon a finding by the administrative hearing commission that 55 56 the grounds for disciplinary action are met, as provided in subsection 2 of this section, the board shall censure or place the auto body repair facility on probation in such terms as the board deems appropriate for 5859 a period not to exceed five years, or may suspend the license for a period not to exceed three years, or revoke the license of the facility. No 60 new license shall be issued to an auto body repair facility for one year 61 after the revocation. Any facility whose license has been revoked twice 6263 within a ten-year period shall not be eligible for relicensure.
- 4. The applicant or licensee shall have the right to appeal the board's decision in the manner provided in chapter 536, RSMo.
 - 5. The board may notify the proper licensing authority of any other state in which the auto body repair facility whose license was disciplined is also licensed of the discipline.
- 6. Any person, organization, association, or corporation who reports or provides information to the board under the provisions of sections 324.1180 to 324.1222 and who does so in good faith shall not be subject to an action for civil damages as a result thereof.
 - 324.1213. 1. Upon proper application by the board, a court of

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competent jurisdiction may grant an injunction, restraining order, or
 other order as may be appropriate to enjoin a person or business from:

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- (1) Offering to engage or engaging in the performance of any acts or practices for which a certificate of registration or authority, permit, or license is required by sections 324.1180 to 324.1222 upon a showing that such acts or practices were performed or offered to be performed without a certificate of registration or authority, permit, or license; or
- 9 (2) Engaging in any practice or business authorized by a 10 certificate of registration or authority, permit, or license issued under 11 sections 324.1180 to 324.1222.
- 2. Any such actions shall be commenced either in the county in which such conduct occurred or in the county in which defendant resides.
- 3. Any action brought under this section shall be in addition and not in lieu of any penalty provided by law and may be brought concurrently with other actions to enforce sections 324.1180 to 324.1222.
 - 324.1216. 1. The board may make survey inspections during normal business hours. Each facility shall allow the board or its authorized representatives to enter upon its premises during normal business hours for the purpose of conducting any survey inspection.
- 5 2. After completion of each board survey inspection, a written report of the findings with respect to the business' compliance or noncompliance with the provisions of sections 324.1180 to 324.1222 and the standards established hereunder as well as a list of deficiencies found shall be prepared. A copy of the report and the list of deficiencies found shall be sent to the business within fifteen business 10 days following the survey inspection. The list of deficiencies shall specifically state the statute or rule which the business is alleged to have violated. If the business acknowledges the deficiencies found by 13 the survey inspection, the business shall inform the board of the time 14 necessary for compliance and shall file a plan of correction with the 15 board. If the business does not acknowledge the deficiencies, or file an 16 acceptable plan of correction with the board or timely complete an 17 18 acceptable plan of correction, the board may file a complaint with the administrative hearing commission as set forth and as provided in 19 sections 324.1180 to 324.1222. 20

regulations to administer and implement the provisions of sections 324.1180 to 324.1222. Any rule or portion of a rule, as that term is defined in section 536.010, RSMo, that is created under the authority delegated in this section shall become effective only if it complies with and is subject to all of the provisions of chapter 536, RSMo, and, if applicable, section 536.028, RSMo. This section and chapter 536, RSMo, are nonseverable and if any of the powers vested with the general assembly pursuant to chapter 536, RSMo, to review, to delay the effective date, or to disapprove and annul a rule are subsequently held unconstitutional, then the grant of rulemaking authority and any rule proposed or adopted after August 28, 2009, shall be invalid and void.

324.1222. 1. The board shall, at their own initiative or in response to complaints, investigate on a continuing basis and gather evidence of violations of sections 324.1180 to 324.1222, or of any regulation adopted thereunder, by auto body repair facilities.

2. The board may, upon a finding by a court that any person or entity has violated any provision of sections 324.1180 to 324.1222, impose a civil penalty in an amount not to exceed five thousand dollars for the first occurrence of conducting business as an auto body repair facility without a license. Each subsequent occurrence described in this subsection is subject to a civil penalty not to exceed ten thousand dollars. The civil penalties authorized by this section are in addition to remedies afforded to the board in section 324.1213.

324.1225. 1. The board shall establish and administer a licensing program for auto body physical damage appraisers. A person may not engage in the business or profession of an auto body physical damage appraiser on behalf of any insurance company, firm, or corporation engaged in the adjustment or appraisal of motor vehicle claims unless such person is licensed by the board. No person shall appraise a motor vehicle for auto body damage or engage in the profession of an auto body physical damage appraiser in the state of Missouri unless such person has been duly licensed under the provisions of sections 324.1225 to 324.1261. An auto body physical damage appraiser shall be licensed 10 by the board upon submission and approval of a written application and payment of a fee of one hundred dollars. An auto body physical 12damage appraiser license issued under this section shall expire two 13 years from the date of issuance unless renewed according to the rules

adopted by the board. The fee for renewing a license issued under this section shall be one hundred dollars. If a license issued under sections 324.1225 to 324.1261 lapses or if such license is not renewed in a timely manner, then a fee to be set forth in board rules or regulation shall accompany the renewal application.

- 2. Application for a license under sections 324.1225 to 324.1261 21 shall be on a form prescribed by the board, and shall contain all 22 information the board may require by rule and regulation.
- 3. Applications for a new or renewal of an auto body physical damage appraiser license shall be reviewed by the board and a license issued or denied within ninety days following receipt by the board of the completed application and supporting documents.
- 4. To qualify for an auto body physical damage appraiser's license under this section, an individual shall:
- 29 (1) Possess Damage Analysis and Estimating Certification, B6 30 certification, from the National Institute for Automotive Service 31 Excellence: and
- 32 (2) Provide satisfactory evidence to the board that any entity on 33 whose behalf the individual will prepare or alter damage estimates is 34 licensed as a corporation to conduct business within Missouri.
- 5. As a condition for renewal of a license, an auto body physical damage appraiser shall be required to successfully complete eight hours of continuing education that meet the standards established by the board's regulations.
- 6. An auto body physical damage appraiser license shall be considered lapsed if not renewed within thirty days of the expiration date of the license.

324.1228. If an applicant for a license can verify that the applicant has been employed continuously as a physical damage appraiser or adjuster for a five-year period prior to August 28, 2009, the licensing fee of one hundred dollars shall entitle the individual to a provisional appraiser license upon application allowing one calendar year to obtain Damage Analysis and Estimating Certification from the National Institute for Automotive Service Excellence. If after one year, the auto body physical damage appraiser does not meet the licensing requirements of sections 324.1225 and 324.1261, the board shall notify the applicant by certified mail of the failure to qualify for a license and

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that they must cease operating as an auto body physical damage

appraiser until such time as the requirements of sections 324.1225 to

324.1261 are met.

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324.1231. 1. In the case of catastrophic losses such as floods, hail, or tornados, an auto body physical damage appraiser from any other 3 state requiring licensure under sections 324.1225 to 324.1261 shall have his or her license from that state recognized by submitting information as required by the board and payment of a twenty five dollar Missouri temporary permit fee. 6

7 2. If an out of state auto body physical damage appraiser does not have a license from his or her home state, he or she shall apply to the board for a temporary permit allowing work under the supervision of a duly licensed Missouri auto body physical damage appraiser after 10 submitting a fifty dollar temporary permit fee. 11

3. As provided in subsections 1 and 2 of this section, an out-of-1213 state auto body physical damage appraiser shall be allowed to perform his or her normal activities as long as he or she can produce evidence 14 15 in the form of a copy of the application for a temporary permit.

4. In cases where the temporary permit is not issued by the 17board, the board shall notify the auto body physical damage appraiser immediately by either United States mail or electronic mail. Upon receipt of such notice, the auto body physical damage appraiser shall 19 20 immediately cease performing as an auto body physical damage 21appraiser in Missouri.

225. Any person violating the provisions of this section shall be 23subject to a civil penalty of five hundred dollars.

324.1234. 1. The board may refuse to issue or deny renewal of any license or permit required under sections 324.1225 to 324.1261 for failure to comply with the provisions of sections 324.1225 to 324.1261 or any lawful regulations promulgated by the board to implement its provisions. The board shall notify the applicant in writing of the reasons for the refusal and shall advise the applicant of his or her right to file a complaint with the administrative hearing commission as provided by chapter 621, RSMo.

9 2. The board may cause a complaint to be filed with the administrative hearing commission as provided by chapter 621, RSMo, 10 against any holder of any license required by sections 324.1225 to

324.1261 or any person who has failed to renew or has surrendered his or her license for any one or any combination of the following causes:

- (1) Use or unlawful possession of any controlled substance, as defined in chapter 195, RSMo, or alcoholic beverage to an extent that such use impairs a person's ability to perform the work of any activity licensed or regulated by sections 324.1225 to 324.1261;
- 18 (2) Being finally adjudicated and found guilty, or having entered 19 a plea of guilty or nolo contendere, in a criminal prosecution pursuant 20 to the laws of any state or of the United States, for any offense 21 reasonably related to the qualifications, functions or duties of any 22 activity licensed or regulated under sections 324.1225 to 324.1261, for 23 any offense an essential element of which is fraud, dishonesty or an act 24 of violence, whether or not sentence is imposed;
- 25 (3) Use of fraud, deception, misrepresentation or bribery in 26 securing any certificate, permit, or license issued under sections 27 324.1225 to 324.1261;
- 28 (4) Obtaining or attempting to obtain any fee, charge, tuition or 29 other compensation by fraud, deception or misrepresentation;
- 30 (5) Incompetency, misconduct, gross negligence, fraud, 31 misrepresentation or dishonesty in the performance of the functions or 32 duties of any activity licensed or regulated by sections 324.1225 to 33 324.1261;
- 34 (6) Violation of, or assisting or enabling any person to violate, 35 any provision of sections 324.1225 to 324.1261, or of any lawful rule or 36 regulation adopted by the board under sections 324.1225 to 324.1261;
- 37 (7) Impersonation of any person holding a license or allowing 38 any person to use his or her license;
- (8) Disciplinary action against the holder of a license or other right to practice any activity regulated by sections 324.1225 to 324.1261 granted by another state, territory, federal agency or country upon grounds for which discipline is authorized in this state;
- 43 (9) For an individual, being finally adjudged insane or 44 incompetent by a court of competent jurisdiction;
 - (10) Issuance of a license based upon a material mistake of fact;
 - (11) Violation of any professional trust or confidence;

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47 (12) Use of any advertisement or solicitation which is false, 48 misleading or deceptive to the general public or persons to whom the

- 49 advertisement or solicitation is primarily directed;
- 50 (13) Violation of the drug laws or rules and regulations of this 51 state, any other state or the federal government;
- 52 (14) Refusal of any applicant or licensee to cooperate with the 53 board during any investigation;
- 54 (15) Failure to display or present a valid license if so required 55 by sections 324.1225 to 324.1261 or any rule promulgated pursuant 56 thereto;
- 57 (16) Repeated negligence in the performance of the functions or 58 duties of any activity licensed by 324.1225 to 324.1261.
- 3. After the filing of such complaint, the proceedings shall be 59 conducted in accordance with the provisions of chapter 621, 60 RSMo. Upon a finding by the administrative hearing commission that 61 the grounds for disciplinary action are met, as provided in subsection 622 of this section, the board may, singly or in combination, censure or place the person named in the complaint on probation on such terms and conditions as the board deems appropriate for a period not to 6566 exceed five years, or may suspend for a period not to exceed three 67 years, or revoke the license in accordance with section 324.1237.
- 4. An individual whose license has been revoked shall wait one year from the date of revocation to apply for relicensure. Relicensure shall be at the discretion of the board after compliance with all the requirements of sections 324.1225 to 324.1261 relative to the licensing of an applicant for the first time. Any individual whose license has been revoked twice within a ten-year period shall not be eligible for relicensure.
- 5. The board may notify the proper licensing authority of any other state in which the person whose license was disciplined was also licensed of the discipline.
- 6. Any person, organization, association or corporation who reports or provides information to the board under the provisions of sections 324.1225 to 324.1261 and who does so in good faith shall not be subject to an action for civil damages as a result thereof.
 - 324.1237. 1. The board may impose a civil penalty up to a maximum of than two thousand five hundred dollars for a single violation of sections 324.1225 to 324.1261 occurring within a calendar year.

5 2. The board may, on a second offense within a calendar year,

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- 6 impose a civil penalty not to exceed three thousand five hundred
- 7 dollars. The board may also suspend the physical damage appraiser's
- 8 license for a period of not less than six months nor more than twenty-
- 9 four months.
- 3. Any person who has his or her physical damage appraiser's
- 11 license suspended three times in a two calendar year period shall have
- 12 his or her license revoked.
- 13 4. The board shall impose a civil penalty of five thousand dollars
- 14 against any person who practices as an auto body physical damage
- 15 appraiser without a license. The board shall seek an injunction in
- 16 circuit court to require the auto body physical damage appraiser to
- 17 cease and desist operations for failing to comply with sections 324.1225
- 18 to 324.1261.
 - 324.1240. The board shall maintain a current roster of all auto
- 2 body physical damage appraisers that are licensed to do business in the
- 3 state of Missouri. The roster shall be available electronically in a
- 4 format prescribed by the board.
- 324.1243. A licensed auto body physical damage appraiser, while
- engaged in appraisal duties, shall carry on his or her person at all
- 3 times his or her license. The appraiser shall display such license, upon
- 4 request, to an owner whose vehicle is being inspected, to the auto body
- 5 repair facility representative involved, or to any authorized
- 6 representative of the board.
 - 324.1246. No auto body physical damage appraiser shall exhibit
- 2 a pattern or practice of preparing written appraisals underestimating
- 3 the final costs of repairs by more than ten percent of the final repair
- 4 invoice. A pattern or practice exists where there are more than
- 5 isolated occurrences in which the auto body physical damage appraiser
- 6 prepares written estimates that underestimate the final costs of repairs
- 7 by more than ten percent. A physical damage appraiser violating the
- 8 provisions of this section shall be subject to the penalties set forth in
- 9 section 324.1237.
- 324.1249. An estimate prepared by an auto body repair facility
- 2 with any given flat rate manual or automated appraisal system is
- 3 subject to audit only by the same manual or system.
 - 324.1252. No auto body physical damage appraiser or other

2 person shall adjust or change a damage appraisal or estimate when the

3 extent of damage is in dispute without making arrangements for a

4 physical inspection of the motor vehicle with the auto body repair

5 facility.

324.1255. When preparing an estimate of damage, a duly licensed auto body physical damage appraiser shall use an accepted published flat rate manual or automated appraisal system. The flat rate manual or automated appraisal system shall be used in its entirety and without modifications to establish the cost of repairs to a motor vehicle. An auto body physical damage appraiser shall execute the same duty of care when preparing an estimate of damage for a motor vehicle owner in the absence of a licensed auto body repair facility.

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