



Senator Luann Ridgeway – Serving Clay County

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Tips for Making Renewing Your Driver's License and License Plates a Breeze

Few tasks are more dreaded than renewing your driver's license or license plates. There may be long lines and the potential for forgetting something that you need to bring.

It is a little known fact that you can visit any license bureau office in the state; you do not have to visit your local office in your hometown or home county. Some license bureaus offer evening and Saturday hours. Some will allow you to actually make advance appointments for your convenience if you have multiple vehicle licenses to renew. You may wish to call the license offices listed below to find the best hours and location for you.

To make your license renewal task as easy as possible for Clay Countians, I have compiled the **essential checklist** for license renewals. These lists contain everything you need to make your trip to the license bureau (also known as the "fee office") productive, quick and painless.

RENEWING YOUR DRIVER'S LICENSE

To renew your driver's license, you must bring **1) your checkbook or cash** to pay the renewal fee and **2) at least one of the documents from all of the three categories below**. For more information on items to bring <http://dor.mo.gov/mvdl/drivers/idrequirements.htm>

1. Name, Date of birth, Place of birth

Bring one of the following:

- U.S. Birth Certificate (certified with embossed, stamped or raised seal issued by state or local government—hospital certificates are not acceptable).
- U.S. Passport (valid or expired).
- U.S. Certificate of Citizenship, Naturalization or Birth Abroad.
- U.S. Military Identification Card or Discharge Papers accompanied by a copy of U.S. Birth Certificate issued by a state or local government.

If you are a Missourian age 65 or older renewing a non-commercial driver or non-driver license, you are **exempt** from presenting documents for place of birth. Also, applicants with a 15-year Missouri driving history renewing a non-commercial driver or non-driver license may obtain a one-year license. This one-year license is not renewable; however, it does provide a full year to obtain the required documents.

2. Social Security Number

- Provide Social Security Number (verbally or by presenting card).
- If a Social Security Number has not been assigned, you must present a letter from the Social Security Administration regarding the status of your Social Security Number.

3. Missouri Residential Address

(PO Box is not allowed as a residential address)

Bring the most recent copy of one of the following:

- Utility bill (phone, water, gas, electric, trash or sewer, etc.).
- Voter registration card.
- Bank statement.
- Government check.
- Pay check.
- Property tax receipt.
- Housing rental contract of current residence.
- Mortgage documents of current residence.

As general FYI, drivers who are 21 to 69 years of age receive a six-year driver's license that expires on the applicant's date of birth in the sixth year after the date of issuance. Also, renewal applicants are required to take a road sign recognition test in addition to the vision test. For more information and for driver's licensing fees visit: <http://dor.mo.gov/mvdl/drivers>.

RENEWING LICENSE PLATES

Missouri license plates must be renewed during the expiration month or before. You can renew them up to six months early. You have three potential renewal options: 1) You may renew online at www.plates.mo.gov if a Personal Identification Number (PIN) appears on your renewal notice, 2) you may renew by mail following the instructions on that same notice, or 3) you may visit any license bureau office (also known as a "fee office") anywhere in Missouri.

According to the Department of Revenue, the busiest time in fee offices is near the end of each month because, for most people, it's easy to put things off. Take advantage of this knowledge by planning ahead and visiting your fee office earlier in the month so the process will go much quicker. Also, make sure you read your renewal notice and have your paperwork ready to go so you'll be prepared.

To renew your license plates at any license bureau office in Missouri, bring the following items with you:

1. **A Vehicle Registration Renewal notice.** If you did not receive this notice in the mail, you may complete and print an application ([DOR-184](#)) online or obtain an application at your local license office.
2. **A Missouri safety inspection and/or emissions inspection certificate** not more than 60 days old, if applicable.
3. **A paid personal property tax receipt** (original or copy) or a statement of non-assessment from your county of residence for the previous year for a one-year registration. If the registration you are renewing is a two-year registration, tax receipts or statements from the prior two years must be submitted.
4. **A current insurance identification card** (original or copy) or other proof of financial responsibility.
5. **Fee payment** which is the total of the following two fees:
 - 1) The correct registration (license plate) fee shown on your renewal notice, **PLUS**
 - 2) The registration processing fee which is either
 - a) \$3.50 fee for a one-year registration – or –
 - b) \$7.00 fee for a two-year registration

So you are aware, a \$5 renewal penalty will be charged if you renew your plates after the expiration date. For more information and for vehicle licensing fees visit: <http://dor.mo.gov/mvdl/motorv>.

Below is a list of fee office locations convenient to Clay County:

EXCELSIOR SPRINGS

115 Crown Hill Suite 1
Excelsior Springs, MO 64024
Phone: 816.630.6612
Fax: 816.630.6610

GLADSTONE

6595 N Oak Trafficway
Gladstone, MO 64118
Phone: 816.436.6588
Fax: 816.436.5529

LIBERTY

2023 W. Kansas
Liberty, MO 64068
Phone: 816.407.9186
Fax: 816.792.2609

NORTH KANSAS CITY
2600 Burlington, Suite 100
North Kansas City, MO 64116
Phone: 816.471.5280
Fax: 816.421.2916

PLATTSBURG
102 East Maple
Plattsburg, MO 64477
Phone: 816.539.2006
Fax: 816.539.2094

To contact the Missouri Department of Revenue in Jefferson City, call 573-751-4600 for the Driver's License Bureau and 573-526-3669 for the Motor Vehicle Bureau. If you are having a problem with the license office, don't hesitate to call my office at 573-751-2547—we are here to help!

Contact Information

Capitol Office
State Capitol Building
Room 221
Jefferson City, MO 65101

Website:
<http://www.senate.mo.gov/ridgeway>

Phone Number:
866.875.8348 (toll-free)
573.751.2547

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